



Mangalmay Institute of Management Technology
Greater Noida (U.P.)



Greater Noida

STUDENT WELFARE COMMITTEE

Organizes

AN EXTENSION ACTIVITY

on

**Five Days
Computer Literacy Programme**

Venue: Noida Kanya Inter College, Bhangel

Toll-Free : 1800 103 3797 | www.mangalmay.net.in

Plot No. 8 & 9, Knowledge Park-II, Greater Noida, Delhi-NCR, India





Report

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| Name of Activity | Five days Computer Literacy Programme |
| Date | May 11 th to May 16 th , 2023. |
| Venue | Noida Girls Inter College, Bhangel |
| Organized By | Student Welfare Committee, MIMT & Noida Kanya Inter College, Bhangel |
| Participated By | Students (Pupil-teachers) of B.Ed. I st year (2022-24) |
| Activity In-Charge | Mr. Ashish Mishra |
| Objective of the Activity | <p>Foundational Skills:</p> <ul style="list-style-type: none">• Hardware and Software: Students should gain a basic understanding of computer components (hardware) and how they work together with software programs. This could involve identifying different parts of a computer, understanding operating systems, and using common applications like word processors, spreadsheets, and presentation tools.• Using the Internet: Students should learn how to effectively and safely navigate the internet. This includes using search engines, evaluating websites for credibility, and practicing responsible online behaviour. <p>Communication and Productivity:</p> <ul style="list-style-type: none">• Digital Communication: Students should be able to use technology to communicate effectively. This could involve creating presentations, collaborating on documents online, and using email or other digital platforms appropriately.• Information Literacy: A core objective is to equip students with the skills to find, evaluate, and use information online responsibly. This includes proper citation methods and being critical of online sources. <p>21st Century Skills:</p> <ul style="list-style-type: none">• Problem-solving and Critical Thinking: Such activities should encourage students to develop problem-solving skills in a technological context. This could involve troubleshooting technical issues, creatively using software to achieve a goal, and critically analysing information found online.• Creativity and Innovation: During school days, students will be introduced the creative potential of technology. This could involve using software for graphic design, video editing, or even basic coding. |
| Content | Student Welfare Committee (SWC) of MIMT organized an extension activity titled “ Five days Computer Literacy Programme ” in collaboration with Noida Kanya Inter College, Bhangel on May 11th to May 16th, 2023 for B.Ed. Ist yr students (Pupil-teachers) . Pupil- |



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| | <p>teachers visited Noida Kanya Inter College, Bhangel where they served the actual classroom activities & practical problems related to students and guided them with all possible solutions to their technical problems. This activity focused on motivating the pupil-teachers to bring computer literacy in the students.</p> <ul style="list-style-type: none">• The activity started at 09:00 AM when the pupil-teachers went to the site finalized for the 5-day Computer Literacy Programme i.e., Noida Kanya Inter College, Bhangel. <p>Day 1 (11/05/2023) : Students did hands-on activities, also explored essential application software's and internet safety.</p> <p>Day 2 (12/05/2023) : Students navigate through operating systems, create presentations, and explore responsible online behaviour & netiquettes.</p> <p>Day 3 (13/05/2023) : Students explored the essential building blocks of computer literacy as basic programs, MS-Office and online security threats etc.</p> <p>Day 4 (15/05/2023) : Students explore creative applications, digital storytelling, and responsible online communication.</p> <p>Day 5 (16/05/2023) : Students build their confidence in core software, multi-media, internet safety, and digital citizenship, prepare them for the digital landscape.</p> <ul style="list-style-type: none">• The 5-day Computer literacy Program was coordinated by Mr. Ashish Mishra.• Total 16 pupil teachers of B.Ed. Ist yr (2022-24) participated overall in extension activity. |
| <p>Outcome of the Activity</p> | <ul style="list-style-type: none">• Improved academic performance: Students can leverage technology for research, data analysis, and creating presentations. This can lead to deeper understanding of subjects and better grades.• Essential life skills: Computer literacy empowers students with the ability to navigate the digital world effectively. This includes tasks like using search engines, creating documents, and communicating online, all of which are important for success in further education and careers.• Computational Thinking: Well-designed programs can introduce students to computational thinking, a problem-solving approach that involves breaking down problems into steps and using logic to find solutions. This skill is valuable in various fields, not just computer science.• Increased confidence and self-directed learning: As students become comfortable using technology, they gain the confidence to explore and learn independently. This can be fostered through project-based activities where students use technology to solve problems or create something new.• Preparation for future careers: Technology is an integral part of most workplaces today. By developing computer literacy skills, students become more prepared for the demands of the job market. |



List of Participants

Mangalmai Institute of Management Technology, Greater Noida

Extension Programme : Five days Computer Literacy Programme

Venue : Noida Kanya Inter College, Bhangel

B.Ed. 1 yr (2022-24)

Date : May 11th to May 16th, 2023.

| Sl No. | Reg. No | Student Name | 11-05-2023 | 12-05-2023 | 13-05-2023 | 15-05-2023 | 16-05-2023 |
|--------|--------------|--------------------|------------|------------|------------|------------|------------|
| 1 | 230992010031 | ASHUTOSH DWIVEDI | Ashu | Ashu | Ashu | Ashu | Ashu |
| 2 | 230992010032 | AVANTIKA KOLI | Avantika | Avantika | Avantika | Avantika | Avantika |
| 3 | 230992010033 | BHANU PRAKASH | Bhanu | Bhanu | Bhanu | Bhanu | Bhanu |
| 4 | 230992010034 | BHARAT LAL JAISWAL | Bharat Lal |
| 5 | 230992010035 | BHAWANA KUMARI | Bhawana | Bhawana | Bhawana | Bhawana | Bhawana |
| 6 | 230992010036 | BIBI SONAM | Sonam | Sonam | Sonam | Sonam | Sonam |
| 7 | 230992010037 | CHEENU | Cheenu | Cheenu | Cheenu | Cheenu | Cheenu |
| 8 | 230992010038 | DEVENDRA PRATAP | Devendra | Devendra | Devendra | Devendra | Devendra |
| 9 | 230992010039 | DHARMENDRA | Dharmendra | Dharmendra | Dharmendra | Dharmendra | Dharmendra |
| 10 | 230992010040 | DINESH KUMAR YADAV | Dinesh | Dinesh | Dinesh | Dinesh | Dinesh |
| 11 | 230992010041 | DIVYA RAWAT | Divya | Divya | Divya | Divya | Divya |
| 12 | 230992010042 | EKTA | Ekta | Ekta | Ekta | Ekta | Ekta |
| 13 | 230992010043 | GANESH SAHU | Ganesh | Ganesh | Ganesh | Ganesh | Ganesh |
| 14 | 230992010044 | GARGI | Gargi | Gargi | Gargi | Gargi | Gargi |
| 15 | 230992010046 | GUNJAN KUMARI | Gunjan | Gunjan | Gunjan | Gunjan | Gunjan |
| 16 | 230992010047 | HIMANI | Himani | Himani | Himani | Himani | Himani |



Photographs of Five days Computer Literacy Programme







