YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Mangalmay Institute of Management Technology

- Name of the Head of the institution

Dr. Manoj Kumar Singh

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9910855300

- Mobile No:

8750161682

- Registered e-mail

principal@mangalmay.org

- Alternate e-mail

iqac@mangalmay.org

- Address

Plot No. 8 and 9, Knowledge Park-II, Greater Noida, U.P.

- City/Town

Greater Noida

- State/UT

UP

- Pin Code

201310

2.Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Choudhary Charan Singh University**
- Name of the IQAC Coordinator   **Dr. Meenakshi Gautam**
- Phone No.   **9910855300**
- Alternate phone No.   **7291097810**
- Mobile   **7291097810**
- IQAC e-mail address   **iqac@mangalmay.org**
- Alternate e-mail address   **principal@mangalmay.org**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.mangalmay.net.in/wp-content/uploads/2022/06/AQAR_2020-21.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.mangalmay.net.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.32**	**2020**	**11/03/2020**	**10/03/2025**

6.Date of Establishment of IQAC   **17/04/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- `Enriching the curriculum with add on certification courses.`

- `Sensitizing the students towards socially conscientious attitude`

- `Organizing Workshops & Seminars`

- `Holistic development of students through Extracurricular Activities such as Cultural & Sports Events`

- `Organizing National Conference, FDP & Professional Development Programs`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Enrichment of the Curriculum	22 Add on certification courses have been organized under which 1237 certifications were given.
More emphasis on Student centric teaching learning approach	Case study, role play, quiz, projects & group activity, industrial visits etc. have been used as pedagogy.
Sensitizing the students towards socially conscientious attitude	21 such activities have been organized in which 741 students have participated.
Coordination for AQAR	Dissemination of information and collection of data required for AQAR
MoUs & Collaborations	5 MoUs & 01 Collaboration have been signed

13. Whether the AQAR was placed before statutory body?　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
BoG	12/05/2023

14. Whether institutional data submitted to AISHE

Part A
Data of the Institution

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• Name of the Head of the institution	Dr. Manoj Kumar Singh
• Designation	Principal
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• Phone no./Alternate phone no.	9910855300
• Mobile No:	8750161682
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• Alternate e-mail	iqac@mangalmay.org
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• State/UT	UP
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• Location	Urban
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• IQAC e-mail address	**iqac@mangalmay.org**
• Alternate e-mail address	**principal@mangalmay.org**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mangalmay.net.in/academic-calendar/

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and compliance to the decisions have been uploaded on the institutional website?		
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15-06-2023 11:06:48

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Name	Date of meeting(s)
BoG	12/05/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	24/01/2023

15.Multidisciplinary / interdisciplinary

Affiliating University has already started implementing the provisions of NEP-2020 in its programmes and their Curricula. From the session 2021-22, NEP has been implemented in the B.Com Program. Student has to choose a Faculty with two main (Major) subjects for first year. Apart from two major subject (s)he has to choose in each semester one more (Major) subject of any Faculty, one minor course in one year, one vocational course of his choice and one compulsory co-curricular course. Six

compulsory Ability Enhancement Courses (Co-curricular) have been included for the holistic development of a student. Multi-disciplinarity has been made compulsory through a minor paper. Moreover, students are given wider choice of not only subjects but also faculty by allowing them to choose from subjects of different faculties. Multiple entry-exit policy has been introduced after each year. Electives are also offered in BBA, B.Ed. & BA.B.Ed.

16.Academic bank of credits (ABC):

The University is registered on ABACUS-UP an Academic Bank of Credits developed by Uttar Pradesh Government. Institute is an affiliated institute of CCS University. The institute is following guidelines issued by the affiliating university.

17.Skill development:

Four Compulsory Skill development courses are introduced in first two years of B.Com with 3 credits each. Compulsory Research Project is introduced in the third year of B.Com. Similarly, mandatory Internship program/Project is already there as a part of syllabi of BBA, B.Ed. and BCA. The emphasis is not only to groom and train students to be good employees but also to become enthusiastic entrepreneurs and job creators.

Further, Institute also convenes various capacity enhancement programs and add on certification programs so as to enhance their soft and technical skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The syllabus of many subjects includes an introduction of Indian Knowledge System, specific to that subject. Faculty communicates in both Hindi and English languages in the class and during other discussion and interactions. The institute has purchased specific books which promotes the Indian Knowledge System. These books are readily available in the library. The books in Hindi language have been included in the reference lists of certain courses. Besides, Hindi/Sanskrit language is also offered to the students as an elective.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institute has initiated Outcome based education. It has well prepared and documented Program Objectives, Program Outcomes, Course objectives and Course Outcomes in alignment with Institutional vision, mission and affiliating university

syllabus. These are available at the institutional website for all stakeholders. Further, attainment of Programme outcomes and course outcomes are evaluated by the institution.

20.Distance education/online education:

Institute has made provision on the website with the tab e resources where students may have the access of open resources. They can also access the facility of Delnet from anywhere and anytime. Further, Faculty has uploaded their notes on need basis. Also, faculty provides the reading material on the google class room and class whatsapp group. Institute also provides digital library where they can access to e journals, e books etc. Labs are fully equipped for MOOCs and other online courses.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**193**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1786**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**510**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**455**

File Description	Documents
Data Template	View File

3.Academic

3.1	**123**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**101**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**43**
Total number of Classrooms and Seminar halls	

4.2	**255.77**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**280**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has well documented PO, CO in alignment with Institutional vision, mission and affiliating university syllabus. For that, Academic Development Committee (ADC) assess the need for courses, important features of curriculum and relevancy to industry needs. Objectives of the course acts as a basis for

planning further activities. Accordingly, the academic calendar is prepared by the ADC incorporating the commencement and closing of classes, orientation program, internal examinations, workshops, seminars, conference,add on/value added courses, and extension & outreach activities etc. Once finalized, the time table is prepared incorporating the classes of all the courses as per credits and no. of hours . The Course planning and delivery is ensured through detailed lesson plan. The HoD monitors the implementation of time table; course covered and the pedagogy used through lesson plan and discusses the same in the departmental meeting for the gaps to be bridged, if required, in the ensuing week. Besides, academic calendar is also discussed for its execution and performance feedback along with rescheduling, wherever required. Evaluation scheme helps to assess the performance of the students and utorial classes are organized based on the requirement. Analysis of end semester result provides the basis for further planning.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared by the Academic Development Committee incorporating the commencement and closing of classes, orientation program, internal examinations, workshops, seminars, conference, guest lectures, add on/value added courses, clubactivities, industrial visits, internships and extension & outreach activities. The institute strictly follows the academic calendar for the start and end dates of semesters as well as for the examinations. The time tables are made based on the academic calendar. The dates for the internal tests/assignments are notified well in advance. Display of marks is also as per the schedule given in academic calendar.

Calendar also provides the opportunity to all students to plan for their participation in specific co-curricular and extension activities. The respective heads/incharges of the cells/committees/clubs also get enough time to execute their events with the optimization of resources. The dates in the calendar act as a precursor for the planning and execution of

every activity.

Responsibilities are assigned with the view to distribute the academic operations and control in such a manner that Control External Environmental interactions are with the Principal and HoD. Operational responsibilities rest with Faculty and HoD. Monitoring function would be the responsibility of HoD of the department.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1240

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1240

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into

the Curriculum by providing experiential learning (i) on crosscutting issues covered in the syllabi of Environmental Studies in BBA, BCA, B.Com, B.Ed. & BA B.Ed. (ii)Through UHV Cell, Internal Complaint Committee, Grievance Redressal Committee, NSS/Student Welfare and ECO Club

Moral Values, Human Values & Professional Ethics:There are compulsory courses in BBA on "Business Organization And Ethics (BBA-106) and in B.Ed. on "Core Course (Cc-8)" in Human Values. Various activities on UHV are also organized.

Gender Sensitization:Core Course (Cc-6) in B.Ed. -II Year whch addresses the domain of gender senstivity.The institute has an Internal Complaint Committee & Grievance Redressal Committee to provide counseling to students, promote gender equity and also deal with related issues of safety and security of female students, staff, and faculty.

Moral and Social Value:The students are sensitized towards the deprived people and their participation is ensured through various extension and outreach activities organized by the institute.

Environment & sustainability: Eco Club has a focus to create environmental awareness in society, especially among the students. through campaigns for Tree Plantation, World Environment day, etc. are also organized.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

386

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.mangalmay.net.in/structured-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1020

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

263

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification Mechanism:

· Percentage in qualifying examinations.

· Performance during orientation & bridge classes assessed through the qualitative methods.

· Examination results.

· Participation & performances in the co-curricular & extra-curricular activities .

. Bridge classes are scheduled for first year programs in the area which students have either not studied in their preceding class or they may have difficulty in understanding the particular course. Regular interaction of Faculty in their respective classes, the results of internal and end term exams, participation of students in various curricular, co curricular and extracurricular activities and mentorship program help the department to assessthe learning levels of the students so as to organize special Programmes for advanced learners and slow learners.

Special programs for slow learners

Preliminary English learning classes, Remedial classes & Tutorial classes are conducted for better understanding. Faculty mentors provide their mentees one to one counseling .Learning material is provided for students'reference.

Special programs for advance learners

Advance learners are provided with add on certification programs in various contemporary areas. They are the part of different curricular, co curricular and extracurricular clubs & committees Faculty mentors through one to one counseling guide the mentees on

the path of progress.

File Description	Documents
Link for additional Information	https://www.mangalmay.net.in/wp-content/uploads/2022/04/Policy-on-Advanced-Slow-Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1786	123

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Facultyconduct case study in their respective courses where students are required to present and discuss their solutions of the issues under study with other students. Students are also given opportunity to visit the industry where they can co relate the practical aspect with the theories learnt in the classes. During internship/short term projects, they are constantly guided by the Faculty concern. Moreover, students are given opportunity to be the organizing member of Conferences, workshops and seminars so as to experience the real time learning.

Participative learning: The students are divided into groups and given contemporary topics on which they are required to read various articles or write ups and analyze and reflect on it. It helps them in developing team spirit & working within group norms besides developing reflective thinking, problem solving and to logically question what was taught. The learning outcomes of these activities are discussed and shared with the entire class.

Problem solving methodologies: The projects help towards enhancing the real life problem solving abilities of the students. The

institute further follows problem solving methodologies by challenging the students with assignments on regular basis to check their level of understanding on the subject.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute uses ICT enabled tools for effective teachinglearning process.The class rooms are equipped with LCD Projectors, Computer Systems and Smart Boards with wifi facility.

Following ICT enabled tools & e resources are used by the Faculty:

Microsoft Team App

PowerPoint Presentations

Videos

Online journals, e books, dissertations & thesis through DELNET

Sakshat

NPTEL

SWAYAM

MOOCs

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.mangalmay.net.in/e-resources/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

123

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

238

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation of Papers

Each paper/course comprises of internal assessment & end semester examination as per the affiliating university norms for respective programs. Weightages are assigned for class test/teacher's continuous assessment based on student's daily class response, written assignments, ppt presentations, case study analysis and participation in subjective debates, role plays and quiz etc as per applicability.

The internal assessment is elaborated to the students during orientation program where the respective HoDs of the programs elaborate on the types of assessments, weightages assigned and dates of assessment. Further, all faculty members in their first class itself brief about the Course Objectives, Course Outcomes and the continuous assessment. However, no internal marks have been assigned in few courses for which students are given practice assignments with feedback. Before forwarding the compiled and consolidated marks to the affiliating University, the award lists are notified to the students for grievances if any, and redressal thereof.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the internal examinations are over, Faculty evaluates the answer scripts and shows it to the students. Respective Faculty discusses the question paper of internal examination with the students. Faculty also provides feedback on the answer scripts of every student. Similarly assignments are also discussed by the Faculty for its content and marks. Marks awarded are notified on the notice board where students having grievances, if any can approach to CoE within 3 days of such notification. The CoE looks after such grievances and redress the same within 7 days through HoDs/Subject Expert. This is then notified for ensuring transparency and satisfaction. The same Examination Cell investigates the unfair means and put up its recommendation to Principal for notification.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has well prepared and documented Program Educational Objectives, Program Outcomes, Course objectives and Course Outcomes in alignment with Institutional vision, mission and affiliating university syllabus. These are available at the institutional website for all stakeholders. During the orientation program of the students, the respective HoD briefs on the program objectives, program outcomes, graduate attributes, the pedagogy and evaluation system to be followed. The handbook for each of the programme lays down not only the rules and regulations of the programmes but also the course structure and academic calendar. The faculty members also details about the course objectives, course outcomes, evaluation pattern & marking scheme during the coverage of their syllabi. The copies of the syllabi are kept in

the Institute library for students. The question paper also mentions the course outcome. Thus Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution at every stage of their study.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.mangalmay.net.in/po-co/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every course has a specific set of objectives and outcome which is prepared and revised with due diligence. Attainment of Programme outcomes and course outcomes are evaluated by the institution in the following manner: 1. Procedure for attainment of COs:

1.1. Course outcomes are attained through direct and indirect methods.

Direct Attainment: Following criteria are used:

Class Tests are conducted based on COs.

Class performance activities consisting of assignments / ppts/any other activity related to Cos.

End term exam marks.

Indirect Attainment: Through Feedbacks.

1.2. Average attainment of COs is calculated.

1.3. Three target levels: Low, Moderate and High attainment for direct and indirect methods are identified

1.4. Attainment Level Calculation for each CO= 80% of direct level + 20% of indirect level of that CO

1.5. Attainment level of all course outcomes of a course is displayed in a table format.

2. CO-PO Mapping: Each Course outcome will be mapped to one or more suitable POs

3. Procedure for attainment of POs/PSOs:

3.1. Program outcomes are attained through direct and indirect methods.

3.2. Final PO attainment= 80% of Direct attainment + 20% Indirect attainment

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mangalmay.net.in/po-co/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

308

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.mangalmay.net.in/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mangalmay.net.in/wp-content/uploads/2023/02/student-satisfaction-survey-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MIMT organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students actively participate in such

activities leading to their overall development. Student Welfare Committee,Fitness Club, UHV Cell and Internal Complaint Committe undertake various activities like:

Rally on World -No Tobacoo Day, Tree Plantation, A day with star kids of Desire Society (Orphanage Visit), World Environment Day (Awareness by quiz and Tree Plantation), Sanitary Pad distribution, Clothes Donation drive "Samvedna", Exploring the World of Folk Art and Crafts, Exploring the human labor: A Textile Industry,Scouts and Guide Camp, Blood Donation Camp Awareness Campaign on the role of balanced diet for pregnant and lactating women, Nukkad Natak on "Awareness on the importance of Immunization" , Donation Drive: Woolen Cloths and Blanket distribution, Food for life Program: Food Distribution service, Workshop on "Self Defense", Awareness Campaign: Mask and Sanitizer distribution activity, Nukkad Natak (National Education Day) etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and selfconfidence of students. It also helped in cultivating hidden personality of students and created awareness among students towards societal issues and solutions thereof.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

741

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute encompasses a well maintained lush green campus ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms:Institute has 42 numbers of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors, smart boards internet access & Wi-Fi connectivity for conducting classes.

Seminar Hall & Auditorium:The Institute has seminar hall & Auditorium.

Labs:Institute has Computer Labs, Language Lab and Digital Library which have been established as per norms.Other labs areET Lab, Art & Craft Lab,and Science Lab to ensure the effective delivery of teaching learning process.

Wi-Fi:Campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff with a speed of 100 MBPS

Library:Institutional Library is fully computerized with an area of 605 sq. m. with reading section, circulation section, reprographic session etc.& Alice version 6.00 and KOHA version 19.11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Classroom-Seminar-Hall-Lab-Photos-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), &, yoga centre etc. The institute has both indoor & outdoor sport facilities. It has a basketball court, volleyball court and play ground for the football. There is also a badminton court in the campus. The Institute has separate common rooms for boys and girls. These rooms are facilitated with indoor games such as table tennis, carom & chess etc.There is a yoga & meditation room where students and faculty members do meditate and practice yoga.The institute has state of the art Auditorium where various cultural events are organized, eg, Fests, Fresher's Party & Farewell etc..

Cultural Room: The Cultural Room has various music instruments like Dholak, Tabla, Sitar, Trumpet, Music System, Harmonium, Khanjri, Dhapli, Manjra, Violin, Mouth Organ, Casio, Ghungroo, Flute, Drum with Drumstick & Cango Institute has state of the art Auditorium equipped with audio, video and artificial lightening facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Classroom-Seminar-Hall-Lab-Photos-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

43

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

43

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Classroom-Seminar-Hall-Lab-Photos-1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

138.49

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institute hasthree departmental libraries. There is an Open Access Catalogue for students and staff. The reading room is well furnished to accommodate students at a time and provides conducive environment for study. Exclusive reference section is available in the library. A visitor's book is maintained for students and staff. New arrivals of books and journals are displayed on separate stands and racks. Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. CCTV cameras are installed in the library for strict surveillance. Web Alice 6.00 & KOHA 19.11.14.00 facility is made available through Library Management Software (LMS) to know the bibliographical details about the collection. Students can access from any location & can search the library collection. Search by giving Title, Author, and domain can be carried out. All the bookscollection is updated in the Library Management Software. The issue and return of books has been activated with the Library Management Software.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.45147

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

417

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. The institute has adequate computers with the ratio of 1:6 with updated softwares.

2. All computers are connected in LAN environment with main and client servers and attached with printers. 3. All computers are

having updated configuration for surfing into 100 Mbps high speed. 4. Special arrangement has been made in library to view NPTEL/SWAYAM and all other e-resources available in library. 5. Institute encourages faculty members for the utilization of open source software for research and projects and for publishing patents. The list of open source software has also been displayed. 6. The institute internet facility is in well secured environment using Quick Heal Antivirus. 7. Library has library automation software with bar code reading, document scanning facility in library. 8. Account is maintained through Tally software. 9. Institute also maintains central Xeroxing machine. 10. Institute has adequate numbers of Laptops and Desktops and LCD projectors with smart boards in classrooms with audio visual facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

280

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

255.77

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute maintenance is headed by the AO who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the AO and functions as the coordinator who efficiently organizes the workforce, maintains duty files containing details about their individual floor -wise responsibilities, timings, leave etc. The AO conducts periodic checks to ensure the efficiency / working condition of the infrastructure. Inhouse staff is employed to meticulously maintain hygiene on the campus. Classrooms, Staffrooms, Seminar halls, Laboratories and Wash rooms etc are cleaned and maintained regularly by Housekeeping staff assigned for each floor.The Green Cover of the campus is well maintained by a full time gardener. AMC is given for maintenance of Generator, Air Conditioners,CCTV cameras & Water Purifiers. Institute has trained inhouse electricians and plumbers. Lab assistants under the supervision of the System administrator maintains the institutional computers and accessories. The campus maintenance is monitored through surveillance Cameras.The civil work is adequately monitored by the Admin office.Periodic reporting on requirements of repairs and maintenance are submitted by the HoDs to the Administrative office. The requirements are collectively processed in every year break so as to keep things ready for the new year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

83

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

440

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.mangalmay.net.in/event-mimt/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

72

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`11`

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`0`

File Description	Documents
e-copies of award letters and certificates	`No File Uploaded`
Any additional information	`No File Uploaded`
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	`No File Uploaded`

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute has students' representation in the following academic and administrative bodies:

- **IQAC**
- **Training & Placement (Corporate Resource Department)**
- **Anti Ragging Committee**
- **NCC**
- **ECO Club**
- **Cultural Club**

The students also act as coordinators for various sub committees which are formed to convene the particular events such as Hospitality Coordinator, Stage Management Coordinator, Anchoring Coordinator, , Discipline Coordinator, Report writing etc. Class Incharges are also there who act as link pin between the students and Faculty/HoDs. Students are also the part of alumni network where they coordinate with the alumni for interactions at various levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has an active Alumni Association which is presently unregistered. The Alumni network has a robust mechanism. It acts as a bridge between the former students, current students and the department. The institute regularly interacts with the Alumni and also organizes Alumni interaction time to time. The various activities undertaken are: 1. Alumni Talk 2. Alumni interaction in

orientation program 3. Alumni Meet 4. Assistance in Internship Activities 5. Assistance in Placement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In order to inculcate professional skills & nurture the young minds with strong knowledge, skill, values and dispositions, the Institute has adopted a number ofpractices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision & mission. Add onprograms, MoUs, Extension & Outreach Activities, Interaction with eminent personalities during workshops, seminars, conferences, industrial visits&internshipsprovide opportunity to students and faculty for their holistic development. Committees- ICC, ARC, GRC, NCC etc work towards the furtherance of their respective causes. The Institute has developed contemporary systems for teaching, learning evaluation and administrative support.IQAC works with different departments to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement.

To translate vision and mission into execution, all the above mentioned activities are formally discussed in the meeting comprising of IQAC, HoDs of Academic Departments, Heads of the Functional Departments, Faculty members and Incharges of various committees headed by the Principal of the institute. The planning finalized for forthcoming period and ATR for the already executed

plans are then put up in the BoG meeting for further approvals and directions.

File Description	Documents
Paste link for additional information	https://www.mangalmay.net.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is having a significant impact on policy, planning and management of education. At various levels, the institute grooms the leadership. Governing body, Principal, IQAC Members,teaching staff, non-teaching staff, supporting staff, Alumini and various committees are empowered to propose, design, formulate and execute their plans within the frame work of governance. The Academic & Administrative bodies, NCC, IQAC all are working together for the smooth running and over all functioning of the institute.

At the institute level, the faculty members are the members of the IQAC, various cell and committees and administrative processes. The principal has authorized all the HODs and incharges of various cell and committees to enjoy full autonomy within their defined roles and responsibilities.They take various initiatives andinnovate the mechanism so as to organize and execute the activity successfully.Various committees and clubs also have the representation of students and are the integral part of decision making in planning and execution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has defined the strategic plan and works accordingly for its effective deployment.

Institute is striving to

(a) inculcate the culture of innovative teaching learning by introducing innovative student-centric teaching-learning strategieswith focus on experiential learning & extensive use of ICT based tools.

(b) provide the practical exposure to the students through functional MoUs, Linkages & Collaborations with Industry and Academia and organizing seminars, conferences and workshops and inviting the subject experts from respective domains. (c) promote the culture of research in the institute through incentives tofaculty, hosting seminars, conferences and workshops & promote faculty for attending FDPs, STTP, Workshops, MOOCs etc. (d) Sensitize students and preparing them into social responsive citizens by organizing various extension and outreach activities through NCC and other committees/clubs of the institute. (e) Increase the percentage of students progressing to higher studies and jobs by organizing workshops, seminars, add on certification courses to make students employable and/ or helping them to progress for higher studies. (f) Utilize alternating sources of energy and make a green campus

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2022/02/Strategic-Plan-2020.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institute is based on a hierarchy that is evident in the organogram. At the top is the(BoG) which is responsible for strategic plans in matters related to infrastructural development, seat enhancement, enhancement of quality in teaching-learning process, promotion of research and healthy practices, annual budget, recommending new programmes etc.

Principal translates the vision and mission into reality through

his/ her administrative teams. The HoDs and the In-charges of Cells, Committees and Clubs report directly to him. However, as decentralization plays a significant part in the operation of Institute, MIMT identifies various committees to handle the daily administrative issues on campus.

The Principal is assisted by (a) Administrative Officer in the area of Campus Maintenance, Campus Security, Housekeeping, Green Management, Hostel, Mess , Canteen etc. (b) Finance Committeefor managing the finances of the institute,Admission Inchargefor the smooth process of admission(c)Academic Development Committee (ADC) for all thematters related to Academics. (d)Appointments and service rules are followed as per the laid down norms in Service Rule Books.

The IQAC works with different departments to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.mangalmay.net.in/wp-content/uploads/2021/12/Organogram_MIMT.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of existing welfare measures for teaching and non- teaching staff:

1. Grievance redressal committee to look after the grievances pertaining to Promotion, recruitment and money matters of the teaching & non-teaching staff.

2. Internal Complaints Committee (ICC) for prevention, prohibition and redressal of sexual harassment of women at workplace.

3. Study leave is granted for the pursuit of higher education

4. Educational loan for higher studies.

5. Interest Free advances during emergency.

6. Provision for laptop on installments.

7. Teaching Vacation leave, Casual, Maternity and Sick Leave as per policy.

8. Special leave for exigencies

9. Two short leaves in a month

10. Duty leave for attending conferences, symposia and seminars, delivering lectures in institutes and colleges. '

11. Incentives for research publications

12. Transport Facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In Mangalmay Institute of Management Technology, Performance Management is embodied as process for a "Continuous Improvement for Success" establishing a shared understanding about what is to be achieved and how it is to be achieved. It is an approach to

enroll the people in the vision and mission of the Institute and increases the probability of achieving success. The reporting authority reviews the nature and quality of work faculty performed annually based on the parameters such as knowledge of sphere of work, analytical ability, initiative taken, ability to inspire and motivate, supervisory ability, inter-personal relations, and teamwork. Feedback received from students are further considered and incorporated in decision making process for continuous improvement.

A committee comprising of Principal, IQAC Coordinator and respective HoDs appraises and evaluates the staff accordance to which the staff takes on the training for further skill development. The internal promotions are as per the standard code of promotion & policies. The institute on regular intervals also trains its supporting staff to make them informed stakeholders. The appraisal also enables administrative and non-teaching staff members to evaluate their work priorities and performance versus the vision and mission of the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The process of resource mobilization begins with the formulation of resource mobilization which includes the mobilizing financial and other such resources. The institute conducts the internal and external audit regularly. A team of internal auditors comprising of Chartered Accountant conducts the internal quarterly audit. Accordingly, it suggests the changes wherever required for the next quarter and offers its comments for various practices. As a part of continuous reformation, the Principal is asked to follow its instructions seriously and act accordingly. The proposed budget allocation is discussed in the meetings of the BoG and finalized after the due consideration. The external audit is conducted by professional and qualified chartered Accountancy firm M.B. Gupta & Company since its inception. The auditors with their team visit the institute for conducting external audit. All the

registers and books of accounts are verified promptly on time before the completion of every financial year. This audit report is discussed every year in the BoG meeting. The auditors verify whether the given suggestions are taken into consideration or not. During these audits, a team of qualified auditors checks and verifies all the vouchers and transactions that are carried in each financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MIMT is a self-financed institution, where the funds are generated through the fees paid by the students. Deficit is managed by taking advance from the parent trust. The institute has a well defined mechanism to monitor effective and efficient utilization of available financial resources.

Finance Committeediscusses the budget estimate with the HoDs and incharges of various cells and committees &consolidates all the inputs taking into consideration of recurring and non-recurring expenditures and submits it in the meeting of BoG. The Principal presents the budget and after due discussion & necessary changes,the same is approved by the BoG. Principal manages the

finances and activities of institute based on the approved budget.

All the major financial transactions under different heads are analyzed and verified by the governing body. After final approval of budget, the purchasing process is initiated by Admin Department. Accordingly, the quotations are invited and purchase orders are placed. The payments are released after delivery & verification of the respective goods/services as per the terms and conditions mentioned in Purchase order. The bill payments are passed after testing & verification of items.Financial audit is conducted by chartered accountant every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since institute is affiliated to CCS University and has to follow the syllabi of affiliating university, the faculty members are advised to go beyond the content of syllabus in the class keeping syllabus the broad framework. Many contemporary developments are also discussed in the class to enrich the curriculum. About 5% of lecture is used for covering the content beyond the syllabus. Besides, IQAC takes different quality initiatives in the form of seminars, workshops, industrial visits & other such initiatives to enhance the quality of teaching learning process. IQAC also promotes for various MoUs and Colaborations. The IQAC led efforts to the successful implementation of add on certification programs on

MS Office Digital Marketing Tally ERP 9 Digital Marketing Big Data Analytics and its Applications Blockchain and its Appplications Introduction to Python Programming Language Introduction to Data Science, Artificial Intelligence & Machine Learning Hardware Assembly and Networking Introduction to Cloud computing Introduction to IOT Social Media Analytics Communicative English & Soft Skills Fundamental of Computer Application Communicative Application in English

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The IQAC improves the teaching-learning process through standard academic practiceswhich include:

Well prepared and documented Program Educational Objectives, Program Outcomes, Course objectives and Course Outcomes in alignment with Institutional vision, mission and affiliating university syllabus.

Preparation of Academic Calendar

Course allocation load chart and Timetable preparation

Preparation of Course file

Course Delivery

IQAC has made the system where respective HoD monitors the implementation of time table; course covered and the pedagogy used through lesson plan and discusses the same in the departmental meeting for the gaps to be bridged, if required, in the ensuing week. Besides, academic calendar is also discussed for its execution and performance feedback along with rescheduling, wherever required. Class tests, sessional exams, regular assessment & viva-voce in practical classes are conducted to assess the performance of the students. Analysis of end semester result provides the basis for planning the teaching learning strategies and resources for the forthcoming academic session. Feedback of the students', faculty, alumni and employers provide value input for IQAC to plan its future action plan on quality initiatives. Faculty members are provided with ample opportunities

to attend FDPs, Workshops, Seminars, Conferences & MOOC courses in order to develop themselves for the betterment of self and that of students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mangalmay.net.in/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute truly believes in equal opportunity. The Internal Complaint Committee is in place for prevention, prohibition andredressal of sexual harassment of women at workplace. The committee organizes gender sensitization activities and takes care of safety and security of women. The committee prepares its annual calendar before the commencement of new academic session where

various activities to promote the safety and security of females are incorporated. In its meeting, the committee also reviews the measures and facilities that are being adopted for the purpose. There are separate girls and boys common rooms and separate wash rooms. Girl's hostel is having fulltime female warden so as to provide personalized attention. CCTV is installed at all the prominent places. Sanitary Napkin Vending Machine is also in place.

File Description	Documents
Annual gender sensitization action plan	https://www.mangalmay.net.in/wp-content/uploads/2023/05/mom_icc-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Special-Facilities-for-Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute has green and blue dustbins for solid waste and liquid waste. This waste is disposed off from the campus through authority Wagons. Institute has a green environment and fully committed for improvement of environment of nation.

a) Solid Waste Management: Solid waste is collected from hostel rooms each morning by housekeeping staff in separate containers and assembled at the waste yard marked as Garbage Collection Pit

at extreme end of the campus. Here the dry waste including papers etc. is segregated and sent for disposal. Separate garbage collection bins are kept for dry/ recyclable waste in campus, library, classrooms etc. The wet waste is recycled along with Cafeteria waste for soil manure/fertilizers. This manure is used in our own garden .

(b) Liquid Waste Management: During summer time, water in hostel rooms is restricted for 3 Hrs. in the morning and 3 Hrs. in the evening.

(c) Recycling of water:- Water from wash basin /bathrooms of hostel rooms is stored in water tanks which is used for gardens & landscaping.

(d) E-waste Management: The institute has identified vendors for E-waste disposal. E- waste is disposed as per prevailing norms without harming the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.mangalmay.net.in/wp-content/uploads/2022/02/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for   A. Any 4 or All of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

A. Any 4 or all of the above

of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution takes efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities:

BBA and B.Ed. Programs address courses related to human values and professional ethics where the Professors through different exercises help the students to inculcate the values and ethics in them.

ICC ensures the zero tolerance level besides promoting the sensitivity towards the females. There is equal opportunity for all as far as recruitment & selection, training & performance appraisal are concerned.

Institute has team culture in the form of committees, cells and work groups. Similarly students are also assigned various team exercises to work upon.

Institutional Handbook on Human Values and Code of Professional Ethics also promotes the tolerance & harmony towards diverse section of society.

Faculty members have been encouraged to attend the FDP on Universal Human Values so that they can contribute in inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

An awareness programme on Code of Conduct is organized at the time of orientation of students whereas Faculty members are provided with the Institutional Handbook on Human Values and Code of Professional Ethics at the time of their joining. Further, the handbook has been uploaded on the institutional website for all its stakeholders.Institute organizes various activities to make the students and faculty as responsible citizens such as Celebration of Constitution Day,Republic Day Celebration,An awareness drive on Professional Ethics and Human values for teachers, Administrators and other staff &An Awareness Program On Code of conduct for Teachers, Administrators and other staff. Further, ICC, Anti Ragging committee, Grievance Redressal committee, Committee for SC-ST function towards sensitization of students and employees to become the responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates / organizes national and international commemorative days, events and festivals on regular basis such as:

Kargil Vijay Diwas Independence Day celebration Poem Recitation competition on occasion of Hindi Diwas Essay Writing Competition on occasion of International Day of Non -Voilence, Gandhi Jayanti and Birth anniversary of Lal Bahadur Shastri Diwali Celebration (Pot Decoration & Diya Making Competition) Poster making competition on occasion of National Unity Day Children's Day Celebration Constitution Day Celebration Celebration of Republic Day Matribhasha Diwas Nukkad Natak, Pledge, Guest Lecture (Earth day)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I Title: Developing the students for the Society and Nation through Extension & Outreach Programs

Objectives: To prepare youth who serve the Nation irrespective of career they choose.

The Context: Students may act as a change agent where they can be developed for the betterment of the society.

The Practice: MIMT organizes a number of extension & outreach activities in the neighborhood community through Committees & clubs.

Evidence of Success: It developed leadership skill and self-confidence. Besides, institute has been awarded 09 participation/recognition certificates.

Problems Encountered and Resources Required: Dropout of the students is major problem.

II Title: Scholarships to needy, meritorious and extraordinary students based on merit and eligibility

Objectives: To ensure equal opportunity for access to quality education to students without any discrimination through financial assistance.

The Context: Special efforts are required in empowering students from the marginalized sections of the society.

The Practice

Students are given financial help on the basis of scholarship policy through Student Welfare Committee.

Evidence of Success:

440 students from different categories amounting to Rs. 3846800/- received the scholarship to pursue and realize their future dreams.

Problems Encountered and Resources Required:

Constraint of funds restricts to reach to every deserving student.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Academic Integration

The institute has well prepared and documented POs and COs in alignment with Institutional vision, mission and affiliating university syllabus. It assesses the need for the courses, important features of curriculum and relevancy to industry needs. Objectives of the course acts as a basis for planning further activities. Accordingly the institute prepares the add on acertification programs to enrich the curriculum. The institute encourages its faculty and students to participate in workshops, seminars and conferences and promote a holistic teaching learning environment. In order to provide the industry exposure, the institute has entered into functional MoUs and collaborations.

The institute provides ample opportunities to the students from different streams to come together in academic as well as extracurricular activities organized through different committees and clbs. The spirit of team work, discipline, social responsibility towards community development and nation building is inculcated through NCC, Eco Club, etc. The institute contributes towards women empowerment by organizing various activities under the aegis of ICC & NCC. The environmental awareness and sustainability is being promoted by Eco Club and its members. In addition, the Institute facilitates regular interactions to inculcate Human Values and Code of Professional Ethics in them.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute has well documented PO, CO in alignment with Institutional vision, mission and affiliating university syllabus. For that, Academic Development Committee (ADC) assess the need for courses, important features of curriculum and relevancy to industry needs. Objectives of the course acts as a basis for planning further activities. Accordingly, the academic calendar is prepared by the ADC incorporating the commencement and closing of classes, orientation program, internal examinations, workshops, seminars, conference,add on/value added courses, and extension & outreach activities etc. Once finalized, the time table is prepared incorporating the classes of all the courses as per credits and no. of hours . The Course planning and delivery is ensured through detailed lesson plan. The HoD monitors the implementation of time table; course covered and the pedagogy used through lesson plan and discusses the same in the departmental meeting for the gaps to be bridged, if required, in the ensuing week. Besides, academic calendar is also discussed for its execution and performance feedback along with rescheduling, wherever required. Evaluation scheme helps to assess the performance of the students and utorial classes are organized based on the requirement. Analysis of end semester result provides the basis for further planning.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared by the Academic Development Committee incorporating the commencement and closing of classes, orientation program, internal examinations, workshops, seminars, conference, guest lectures, add on/value added

courses, clubactivities, industrial visits, internships and extension & outreach activities. The institute strictly follows the academic calendar for the start and end dates of semesters as well as for the examinations. The time tables are made based on the academic calendar. The dates for the internal tests/assignments are notified well in advance. Display of marks is also as per the schedule given in academic calendar.

Calendar also provides the opportunity to all students to plan for their participation in specific co-curricular and extension activities. The respective heads/incharges of the cells/committees/clubs also get enough time to execute their events with the optimization of resources. The dates in the calendar act as a precursor for the planning and execution of every activity.

Responsibilities are assigned with the view to distribute the academic operations and control in such a manner that Control External Environmental interactions are with the Principal and HoD. Operational responsibilities rest with Faculty and HoD. Monitoring function would be the responsibility of HoD of the department.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1240

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1240

File Description	Documents
Any additional information	[View File]()
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]()

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum by providing experiential learning (i) on crosscutting issues covered in the syllabi of Environmental Studies in BBA, BCA, B.Com, B.Ed. & BA B.Ed. (ii)Through UHV Cell, Internal Complaint Committee, Grievance Redressal Committee, NSS/Student Welfare and ECO Club

Moral Values, Human Values & Professional Ethics:There are compulsory courses in BBA on "Business Organization And Ethics (BBA-106) and in B.Ed. on "Core Course (Cc-8)" in Human Values. Various activities on UHV are also organized.

Gender Sensitization:Core Course (Cc-6) in B.Ed. -II Year whch addresses the domain of gender senstivity.The institute has an Internal Complaint Committee & Grievance Redressal Committee to provide counseling to students, promote gender equity and also deal with related issues of safety and security of female students, staff, and faculty.

Moral and Social Value:The students are sensitized towards the deprived people and their participation is ensured through various extension and outreach activities organized by the institute.

Environment & sustainability: Eco Club has a focus to create environmental awareness in society, especially among the students. through campaigns for Tree Plantation, World Environment day, etc. are also organized.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

386

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.mangalmay.net.in/structured-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1020

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

263

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification Mechanism:

• Percentage in qualifying examinations.

• Performance during orientation & bridge classes assessed through the qualitative methods.

• Examination results.

• Participation & performances in the co-curricular & extra-curricular activities .

. Bridge classes are scheduled for first year programs in the area which students have either not studied in their preceding class or they may have difficulty in understanding the particular course. Regular interaction of Faculty in their respective classes, the results of internal and end term exams, participation of students in various curricular, co curricular and extracurricular activities and mentorship program help the department to assessthe learning levels of the students so as to organize special Programmes for advanced learners and slow learners.

Special programs for slow learners

Preliminary English learning classes, Remedial classes & Tutorial classes are conducted for better understanding. Faculty mentors provide their mentees one to one counseling

.Learning material is provided for students'reference.

Special programs for advance learners

Advance learners are provided with add on certification programs in various contemporary areas. They are the part of different curricular, co curricular and extracurricular clubs & committees Faculty mentors through one to one counseling guide the mentees on the path of progress.

File Description	Documents
Link for additional Information	https://www.mangalmay.net.in/wp-content/uploads/2022/04/Policy-on-Advanced-Slow-Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1786	123

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Facultyconduct case study in their respective courses where students are required to present and discuss their solutions of the issues under study with other students. Students are also given opportunity to visit the industry where they can co relate the practical aspect with the theories learnt in the classes. During internship/short term projects, they are constantly guided by the Faculty concern. Moreover, students are given opportunity to be the organizing member of Conferences, workshops and seminars so as to experience the real time learning.

Participative learning: The students are divided into groups and given contemporary topics on which they are required to

read various articles or write ups and analyze and reflect on it. It helps them in developing team spirit & working within group norms besides developing reflective thinking, problem solving and to logically question what was taught. The learning outcomes of these activities are discussed and shared with the entire class.

Problem solving methodologies: The projects help towards enhancing the real life problem solving abilities of the students. The institute further follows problem solving methodologies by challenging the students with assignments on regular basis to check their level of understanding on the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute uses ICT enabled tools for effective teachinglearning process.The class rooms are equipped with LCD Projectors, Computer Systems and Smart Boards with wifi facility.

Following ICT enabled tools & e resources are used by the Faculty:

Microsoft Team App

PowerPoint Presentations

Videos

Online journals, e books, dissertations & thesis through DELNET

Sakshat

NPTEL

SWAYAM

MOOCs

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.mangalmay.net.in/e-resources/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

123

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

238

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation of Papers

Each paper/course comprises of internal assessment & end semester examination as per the affiliating university norms for respective programs. Weightages are assigned for class test/teacher's continuous assessment based on student's daily class response, written assignments, ppt presentations, case study analysis and participation in subjective debates, role plays and quiz etc as per applicability.

The internal assessment is elaborated to the students during orientation program where the respective HoDs of the programs elaborate on the types of assessments, weightages assigned and dates of assessment. Further, all faculty members in their

first class itself brief about the Course Objectives, Course Outcomes and the continuous assessment. However, no internal marks have been assigned in few courses for which students are given practice assignments with feedback. Before forwarding the compiled and consolidated marks to the affiliating University, the award lists are notified to the students for grievances if any, and redressal thereof.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the internal examinations are over, Faculty evaluates the answer scripts and shows it to the students. Respective Faculty discusses the question paper of internal examination with the students. Faculty also provides feedback on the answer scripts of every student. Similarly assignments are also discussed by the Faculty for its content and marks. Marks awarded are notified on the notice board where students having grievances, if any can approach to CoE within 3 days of such notification. The CoE looks after such grievances and redress the same within 7 days through HoDs/Subject Expert. This is then notified for ensuring transparency and satisfaction. The same Examination Cell investigates the unfair means and put up its recommendation to Principal for notification.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has well prepared and documented Program Educational Objectives, Program Outcomes, Course objectives and Course Outcomes in alignment with Institutional vision, mission and affiliating university syllabus. These are available at the institutional website for all stakeholders. During the

orientation program of the students, the respective HoD briefs on the program objectives, program outcomes, graduate attributes, the pedagogy and evaluation system to be followed. The handbook for each of the programme lays down not only the rules and regulations of the programmes but also the course structure and academic calendar. The faculty members also details about the course objectives, course outcomes, evaluation pattern & marking scheme during the coverage of their syllabi. The copies of the syllabi are kept in the Institute library for students. The question paper also mentions the course outcome. Thus Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution at every stage of their study.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mangalmay.net.in/po-co/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every course has a specific set of objectives and outcome which is prepared and revised with due diligence. Attainment of Programme outcomes and course outcomes are evaluated by the institution in the following manner: 1. Procedure for attainment of COs:

1.1. Course outcomes are attained through direct and indirect methods.

Direct Attainment: Following criteria are used:

Class Tests are conducted based on COs.

Class performance activities consisting of assignments / ppts/any other activity related to Cos.

End term exam marks.

Indirect Attainment: Through Feedbacks.

1.2. Average attainment of COs is calculated.

1.3. Three target levels: Low, Moderate and High attainment for direct and indirect methods are identified

1.4. Attainment Level Calculation for each CO= 80% of direct level + 20% of indirect level of that CO

1.5. Attainment level of all course outcomes of a course is displayed in a table format.

2. CO-PO Mapping: Each Course outcome will be mapped to one or more suitable POs

3. Procedure for attainment of POs/PSOs:

3.1. Program outcomes are attained through direct and indirect methods.

3.2. Final PO attainment= 80% of Direct attainment + 20% Indirect attainment

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.mangalmay.net.in/po-co/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

308

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.mangalmay.net.in/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mangalmay.net.in/wp-content/uploads/2023/02/student-satisfaction-survey-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MIMT organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students actively participate in such activities leading to their overall development. Student Welfare Committee,Fitness Club, UHV Cell and Internal Complaint Committe undertake various activities like:

Rally on World -No Tobacoo Day, Tree Plantation, A day with star kids of Desire Society (Orphanage Visit), World Environment Day (Awareness by quiz and Tree Plantation), Sanitary Pad distribution, Clothes Donation drive "Samvedna", Exploring the World of Folk Art and Crafts, Exploring the human labor: A Textile Industry,Scouts and Guide Camp, Blood Donation Camp Awareness Campaign on the role of balanced diet for pregnant and lactating women, Nukkad Natak on "Awareness on the importance of Immunization" , Donation Drive: Woolen Cloths and Blanket distribution, Food for life Program: Food Distribution service, Workshop on "Self Defense", Awareness Campaign: Mask and Sanitizer distribution activity, Nukkad Natak (National Education Day) etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and selfconfidence of students. It also helped in cultivating hidden personality of students and created awareness among students towards societal issues and solutions thereof.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

741

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute encompasses a well maintained lush green campus ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms:Institute has 42 numbers of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors, smart boards internet access & Wi-Fi connectivity for conducting classes.

Seminar Hall & Auditorium:The Institute has seminar hall & Auditorium.

Labs:Institute has Computer Labs, Language Lab and Digital Library which have been established as per norms.Other labs areET Lab, Art & Craft Lab,and Science Lab to ensure the effective delivery of teaching learning process.

Wi-Fi:Campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff with a speed of 100 MBPS

Library:Institutional Library is fully computerized with an area of 605 sq. m. with reading section, circulation section, reprographic session etc.& Alice version 6.00 and KOHA version 19.11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Classroom-Seminar-Hall-Lab-Photos-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), &, yoga centre etc. The institute has both indoor & outdoor sport facilities. It has a basketball court, volleyball court and play ground for the football. There is also a badminton court in the campus. The Institute has separate common rooms for boys and girls. These rooms are facilitated with indoor games such as table tennis, carom & chess etc.There is a yoga & meditation room where students and faculty members do meditate and practice yoga.The institute has state of the art Auditorium where various cultural events are organized, eg, Fests, Fresher's Party & Farewell etc..

Cultural Room: The Cultural Room has various music instruments like Dholak, Tabla, Sitar, Trumpet, Music System, Harmonium, Khanjri, Dhapli, Manjra, Violin, Mouth Organ, Casio, Ghungroo, Flute, Drum with Drumstick & Cango Institute has state of the art Auditorium equipped with audio, video and artificial lightening facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Classroom-Seminar-Hall-Lab-Photos-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

43

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

43

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Classroom-Seminar-Hall-Lab-Photos-1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

138.49

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institute hasthree departmental libraries. There is an Open Access Catalogue for students and staff. The reading room is well furnished to accommodate students at a time and provides conducive environment for study. Exclusive reference section is available in the library. A visitor's book is maintained for students and staff. New arrivals of books and journals are displayed on separate stands and racks. Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. CCTV cameras are installed

in the library for strict surveillance. Web Alice 6.00 & KOHA 19.11.14.00 facility is made available through Library Management Software (LMS) to know the bibliographical details about the collection. Students can access from any location & can search the library collection. Search by giving Title, Author, and domain can be carried out. All the bookscollection is updated in the Library Management Software. The issue and return of books has been activated with the Library Management Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.45147

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

417

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. The institute has adequate computers with the ratio of 1:6 with updated softwares.

2. All computers are connected in LAN environment with main and client servers and attached with printers. 3. All computers are having updated configuration for surfing into 100 Mbps high speed. 4. Special arrangement has been made in library to view NPTEL/SWAYAM and all other e-resources available in library. 5. Institute encourages faculty members for the utilization of open source software for research and projects and for publishing patents. The list of open source software has also been displayed. 6. The institute internet facility is in well secured environment using Quick Heal Antivirus. 7. Library has library automation software with bar code reading, document scanning facility in library. 8. Account is maintained through Tally software. 9. Institute also maintains central Xeroxing machine. 10. Institute has adequate numbers of Laptops and Desktops and LCD projectors with smart boards in classrooms with audio visual facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

280

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

255.77

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute maintenance is headed by the AO who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the AO and functions as the coordinator who efficiently organizes the workforce, maintains duty files containing details about their individual floor -wise responsibilities, timings, leave etc. The AO conducts periodic checks to ensure the efficiency / working condition of the infrastructure. Inhouse staff is employed to meticulously maintain hygiene on the campus. Classrooms, Staffrooms, Seminar halls, Laboratories and Wash rooms etc are cleaned and maintained regularly by Housekeeping staff assigned for each floor.The Green Cover of the campus is well maintained by a full time gardener. AMC is given for maintenance of Generator, Air Conditioners,CCTV cameras & Water Purifiers. Institute has trained inhouse electricians and plumbers. Lab assistants under the supervision of the System administrator maintains the institutional computers and accessories. The campus maintenance is monitored through surveillance Cameras.The civil work is adequately monitored by the Admin office.Periodic reporting on requirements of repairs and maintenance are submitted by the HoDs to the Administrative office. The requirements are collectively processed in every year break so as to keep things ready for the new year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

83

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

440

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://www.mangalmay.net.in/event-mimt/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

72

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute has students' representation in the following academic and administrative bodies:

- **IQAC**
- **Training & Placement (Corporate Resource Department)**
- **Anti Ragging Committee**
- **NCC**
- **ECO Club**
- **Cultural Club**

The students also act as coordinators for various sub committees which are formed to convene the particular events such as Hospitality Coordinator, Stage Management Coordinator, Anchoring Coordinator, , Discipline Coordinator, Report writing etc. Class Incharges are also there who act as link pin between the students and Faculty/HoDs. Students are also the part of alumni network where they coordinate with the alumni for interactions at various levels.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has an active Alumni Association which is presently unregistered. The Alumni network has a robust mechanism. It acts as a bridge between the former students, current students and the department. The institute regularly interacts with the Alumni and also organizes Alumni interaction time to time. The various activities undertaken are: 1. Alumni Talk 2. Alumni interaction in orientation program 3. Alumni Meet 4. Assistance in Internship Activities 5. Assistance in Placement

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In order to inculcate professional skills & nurture the young minds with strong knowledge, skill, values and dispositions, the Institute has adopted a number ofpractices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision & mission. Add onprograms, MoUs, Extension & Outreach Activities, Interaction with eminent personalities during workshops, seminars, conferences, industrial visits&internshipsprovide opportunity to students and faculty for their holistic development. Committees- ICC, ARC, GRC, NCC etc work towards the furtherance of their respective causes. The Institute has developed contemporary systems for teaching, learning evaluation and administrative support.IQAC works with different departments to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement.

To translate vision and mission into execution, all the above mentioned activities are formally discussed in the meeting comprising of IQAC, HoDs of Academic Departments, Heads of the Functional Departments, Faculty members and Incharges of various committees headed by the Principal of the institute. The planning finalized for forthcoming period and ATR for the already executed plans are then put up in the BoG meeting for further approvals and directions.

File Description	Documents
Paste link for additional information	https://www.mangalmay.net.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is having a significant impact on policy, planning and management of education. At various levels, the institute grooms the leadership. Governing body, Principal,

IQAC Members,teaching staff, non-teaching staff, supporting staff, Alumini and various committees are empowered to propose, design, formulate and execute their plans within the frame work of governance. The Academic & Administrative bodies, NCC, IQAC all are working together for the smooth running and over all functioning of the institute.

At the institute level, the faculty members are the members of the IQAC, various cell and committees and administrative processes. The principal has authorized all the HODs and incharges of various cell and committees to enjoy full autonomy within their defined roles and responsibilities.They take various initiatives andinnovate the mechanism so as to organize and execute the activity successfully.Various committees and clubs also have the representation of students and are the integral part of decision making in planning and execution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has defined the strategic plan and works accordingly for its effective deployment.

Institute is striving to

(a) inculcate the culture of innovative teaching learning by introducing innovative student-centric teaching-learning strategieswith focus on experiential learning & extensive use of ICT based tools.

(b) provide the practical exposure to the students through functional MoUs, Linkages & Collaborations with Industry and Academia and organizing seminars, conferences and workshops and inviting the subject experts from respective domains. (c) promote the culture of research in the institute through incentives tofaculty, hosting seminars, conferences and workshops & promote faculty for attending FDPs, STTP, Workshops, MOOCs etc. (d) Sensitize students and preparing them into social responsive citizens by organizing various extension

and outreach activities through NCC and other committees/clubs of the institute. (e) Increase the percentage of students progressing to higher studies and jobs by organizing workshops, seminars, add on certification courses to make students employable and/ or helping them to progress for higher studies. (f) Utilize alternating sources of energy and make a green campus

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.mangalmay.net.in/wp-content/uploads/2022/02/Strategic-Plan-2020.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institute is based on a hierarchy that is evident in the organogram. At the top is the(BoG) which is responsible for strategic plans in matters related to infrastructural development, seat enhancement, enhancement of quality in teaching-learning process, promotion of research and healthy practices, annual budget, recommending new programmes etc.

Principal translates the vision and mission into reality through his/ her administrative teams. The HoDs and the In-charges of Cells, Committees and Clubs report directly to him. However, as decentralization plays a significant part in the operation of Institute, MIMT identifies various committees to handle the daily administrative issues on campus.

The Principal is assisted by (a) Administrative Officer in the area of Campus Maintenance, Campus Security, Housekeeping, Green Management, Hostel, Mess , Canteen etc. (b) Finance Committeefor managing the finances of the institute,Admission Inchargefor the smooth process of admission(c)Academic Development Committee (ADC) for all thematters related to Academics. (d)Appointments and service rules are followed as per the laid down norms in Service Rule Books.

The IQAC works with different departments to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.mangalmay.net.in/wp-content/uploads/2021/12/Organogram_MIMT.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of existing welfare measures for teaching and non-teaching staff:

1. Grievance redressal committee to look after the grievances pertaining to Promotion, recruitment and money matters of the teaching & non-teaching staff.

2. Internal Complaints Committee (ICC) for prevention, prohibition and redressal of sexual harassment of women at

workplace.

3. Study leave is granted for the pursuit of higher education

4. Educational loan for higher studies.

5. Interest Free advances during emergency.

6. Provision for laptop on installments.

7. Teaching Vacation leave, Casual, Maternity and Sick Leave as per policy.

8. Special leave for exigencies

9. Two short leaves in a month

10. Duty leave for attending conferences, symposia and seminars, delivering lectures in institutes and colleges. '

11. Incentives for research publications

12. Transport Facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In Mangalmay Institute of Management Technology, Performance Management is embodied as process for a "Continuous Improvement for Success" establishing a shared understanding about what is to be achieved and how it is to be achieved. It is an approach to enroll the people in the vision and mission of the Institute and increases the probability of achieving success. The reporting authority reviews the nature and quality of work faculty performed annually based on the parameters such as knowledge of sphere of work, analytical ability, initiative taken, ability to inspire and motivate, supervisory ability, inter-personal relations, and teamwork. Feedback received from students are further considered and incorporated in decision making process for continuous improvement.

A committee comprising of Principal, IQAC Coordinator and respective HoDs appraises and evaluates the staff accordance to which the staff takes on the training for further skill development. The internal promotions are as per the standard code of promotion & policies. The institute on regular intervals also trains its supporting staff to make them informed stakeholders. The appraisal also enables administrative and non-teaching staff members to evaluate their work priorities and performance versus the vision and mission of the Institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The process of resource mobilization begins with the formulation of resource mobilization which includes the mobilizing financial and other such resources. The institute conducts the internal and external audit regularly. A team of internal auditors comprising of Chartered Accountant conducts the internal quarterly audit. Accordingly, it suggests the changes wherever required for the next quarter and offers its comments for various practices. As a part of continuous reformation, the Principal is asked to follow its instructions seriously and act accordingly. The proposed budget allocation is discussed in the meetings of the BoG and finalized after the due consideration. The external audit is conducted by professional and qualified chartered Accountancy firm M.B. Gupta & Company since its inception. The auditors with their team visit the institute for conducting external audit. All the registers and books of accounts are verified promptly on time before the completion of every financial year. This audit report is discussed every year in the BoG meeting. The auditors verify whether the given suggestions are taken into consideration or not. During these audits, a team of qualified auditors checks and verifies all the vouchers and transactions that are carried in each financial year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

`nil`

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

`MIMT is a self-financed institution, where the funds are generated through the fees paid by the students. Deficit is managed by taking advance from the parent trust. The institute has a well defined mechanism to monitor effective and efficient utilization of available financial resources.`

`Finance Committeediscusses the budget estimate with the HoDs and incharges of various cells and committees &consolidates all the inputs taking into consideration of recurring and non-recurring expenditures and submits it in the meeting of BoG. The Principal presents the budget and after due discussion & necessary changes,the same is approved by the BoG. Principal manages the finances and activities of institute based on the approved budget.`

`All the major financial transactions under different heads are analyzed and verified by the governing body. After final approval of budget, the purchasing process is initiated by Admin Department. Accordingly, the quotations are invited and purchase orders are placed. The payments are released after delivery & verification of the respective goods/services as per the terms and conditions mentioned in Purchase order. The bill payments are passed after testing & verification of items.Financial audit is conducted by chartered accountant every financial year to verify the compliance.`

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since institute is affiliated to CCS University and has to follow the syllabi of affiliating university, the faculty members are advised to go beyond the content of syllabus in the class keeping syllabus the broad framework. Many contemporary developments are also discussed in the class to enrich the curriculum. About 5% of lecture is used for covering the content beyond the syllabus. Besides, IQAC takes different quality initiatives in the form of seminars, workshops, industrial visits & other such initiatives to enhance the quality of teaching learning process. IQAC also promotes for various MoUs and Colaborations. The IQAC led efforts to the successful implementation of add on certification programs on

MS Office Digital Marketing Tally ERP 9 Digital Marketing Big Data Analytics and its Applications Blockchain and its Appplications Introduction to Python Programming Language Introduction to Data Science, Artificial Intelligence & Machine Learning Hardware Assembly and Networking Introduction to Cloud computing Introduction to IOT Social Media Analytics Communicative English & Soft Skills Fundamental of Computer Application Communicative Application in English

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic

intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The IQAC improves the teaching-learning process through standard academic practiceswhich include:

Well prepared and documented Program Educational Objectives, Program Outcomes, Course objectives and Course Outcomes in alignment with Institutional vision, mission and affiliating university syllabus.

Preparation of Academic Calendar

Course allocation load chart and Timetable preparation

Preparation of Course file

Course Delivery

IQAC has made the system where respective HoD monitors the implementation of time table; course covered and the pedagogy used through lesson plan and discusses the same in the departmental meeting for the gaps to be bridged, if required, in the ensuing week. Besides, academic calendar is also discussed for its execution and performance feedback along with rescheduling, wherever required. Class tests, sessional exams, regular assessment & viva-voce in practical classes are conducted to assess the performance of the students. Analysis of end semester result provides the basis for planning the teaching learning strategies and resources for the forthcoming academic session. Feedback of the students', faculty, alumni and employers provide value input for IQAC to plan its future action plan on quality initiatives. Faculty members are provided with ample opportunities to attend FDPs, Workshops, Seminars, Conferences & MOOC courses in order to develop themselves for the betterment of self and that of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	B. Any 3 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mangalmay.net.in/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute truly believes in equal opportunity. The Internal Complaint Committee is in place for prevention, prohibition andredressal of sexual harassment of women at workplace. The committee organizes gender sensitization activities and takes care of safety and security of women. The committee prepares its annual calendar before the commencement of new academic session where various activities to promote the safety and security of females are incorporated. In its meeting, the committee also reviews the measures and facilities that are being adopted for the purpose. There are separate girls and boys common rooms and separate wash rooms. Girl's hostel is having fulltime female warden so as to provide personalized attention. CCTV is installed at all the prominent places. Sanitary Napkin Vending Machine is also in place.

File Description	Documents
Annual gender sensitization action plan	https://www.mangalmay.net.in/wp-content/uploads/2023/05/mom_icc-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mangalmay.net.in/wp-content/uploads/2023/05/Special-Facilities-for-Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute has green and blue dustbins for solid waste and liquid waste. This waste is disposed off from the campus through authority Wagons. Institute has a green environment and fully committed for improvement of environment of nation.

a) Solid Waste Management: Solid waste is collected from hostel rooms each morning by housekeeping staff in separate containers and assembled at the waste yard marked as Garbage Collection Pit at extreme end of the campus. Here the dry waste including papers etc. is segregated and sent for disposal. Separate garbage collection bins are kept for dry/ recyclable waste in campus, library, classrooms etc. The wet waste is recycled along with Cafeteria waste for soil manure/fertilizers. This manure is used in our own garden .

(b) Liquid Waste Management: During summer time, water in

hostel rooms is restricted for 3 Hrs. in the morning and 3 Hrs. in the evening.

(c) Recycling of water:- Water from wash basin /bathrooms of hostel rooms is stored in water tanks which is used for gardens & landscaping.

(d) E-waste Management: The institute has identified vendors for E-waste disposal. E- waste is disposed as per prevailing norms without harming the environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	https://www.mangalmay.net.in/wp-content/uploads/2022/02/7.1.3.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic**	**A. Any 4 or All of the above**

5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution takes efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities:

BBA and B.Ed. Programs address courses related to human values and professional ethics where the Professors through different exercises help the students to inculcate the values and ethics in them.

ICC ensures the zero tolerance level besides promoting the sensitivity towards the females. There is equal opportunity for all as far as recruitment & selection, training & performance appraisal are concerned.

Institute has team culture in the form of committees, cells and work groups. Similarly students are also assigned various team exercises to work upon.

Institutional Handbook on Human Values and Code of Professional Ethics also promotes the tolerance & harmony towards diverse section of society.

Faculty members have been encouraged to attend the FDP on Universal Human Values so that they can contribute in inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

An awareness programme on Code of Conduct is organized at the time of orientation of students whereas Faculty members are provided with the Institutional Handbook on Human Values and Code of Professional Ethics at the time of their joining. Further, the handbook has been uploaded on the institutional website for all its stakeholders.Institute organizes various activities to make the students and faculty as responsible citizens such as Celebration of Constitution Day,Republic Day Celebration,An awareness drive on Professional Ethics and Human values for teachers, Administrators and other staff &An Awareness Program On Code of conduct for Teachers, Administrators and other staff. Further, ICC, Anti Ragging committee, Grievance Redressal committee, Committee for SC-ST function towards sensitization of students and employees to become the responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code	B. Any 3 of the above

of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates / organizes national and international commemorative days, events and festivals on regular basis such as:

Kargil Vijay Diwas Independence Day celebration Poem Recitation competition on occasion of Hindi Diwas Essay Writing Competition on occasion of International Day of Non -Voilence, Gandhi Jayanti and Birth anniversary of Lal Bahadur Shastri Diwali Celebration (Pot Decoration & Diya Making Competition) Poster making competition on occasion of National Unity Day Children's Day Celebration Constitution Day Celebration Celebration of Republic Day Matribhasha Diwas Nukkad Natak, Pledge, Guest Lecture (Earth day)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I Title: Developing the students for the Society and Nation through Extension & Outreach Programs

Objectives: To prepare youth who serve the Nation irrespective of career they choose.

The Context: Students may act as a change agent where they can be developed for the betterment of the society.

The Practice: MIMT organizes a number of extension & outreach activities in the neighborhood community through Committees & clubs.

Evidence of Success: It developed leadership skill and self-confidence. Besides, institute has been awarded 09 participation/recognition certificates.

Problems Encountered and Resources Required: Dropout of the students is major problem.

II Title: Scholarships to needy, meritorious and extraordinary students based on merit and eligibility

Objectives: To ensure equal opportunity for access to quality education to students without any discrimination through financial assistance.

The Context: Special efforts are required in empowering students from the marginalized sections of the society.

The Practice

Students are given financial help on the basis of scholarship policy through Student Welfare Committee.

Evidence of Success:

440 students from different categories amounting to Rs. 3846800/- received the scholarship to pursue and realize their future dreams.

Problems Encountered and Resources Required:

Constraint of funds restricts to reach to every deserving

student.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Academic Integration

The institute has well prepared and documented POs and COs in alignment with Institutional vision, mission and affiliating university syllabus. It assesses the need for the courses, important features of curriculum and relevancy to industry needs. Objectives of the course acts as a basis for planning further activities. Accordingly the institute prepares the add on acertification programs to enrich the curriculum. The institute encourages its faculty and students to participate in workshops, seminars and conferences and promote a holistic teaching learning environment. In order to provide the industry exposure, the institute has entered into functional MoUs and collaborations.

The institute provides ample opportunities to the students from different streams to come together in academic as well as extracurricular activities organized through different committees and clbs. The spirit of team work, discipline, social responsibility towards community development and nation building is inculcated through NCC, Eco Club, etc. The institute contributes towards women empowerment by organizing various activities under the aegis of ICC & NCC. The environmental awareness and sustainability is being promoted by Eco Club and its members. In addition, the Institute facilitates regular interactions to inculcate Human Values and Code of Professional Ethics in them.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year
Enrichment of the Curriculum **Organizing the National Conference/Seminar** **Developing the Innovation Eco System through IIC** **More emphasis on Student centric teaching learning approach** **Sensitizing the students towards socially conscientious attitude** **Coordination for AQAR**