



Date: 21.08.2021

Minutes of Meeting

Minutes of Meeting of Internal Quality Assurance Cell (IQAC) held on 21st August 2021 at 02:00 pm in the Board Room, MIMT.

Members present:

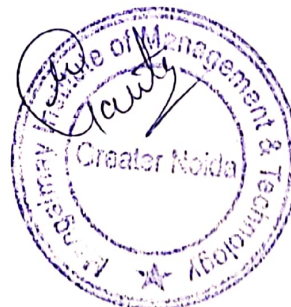
Name	Position
Dr. Manoj Kumar Singh	Chairperson: Head of the Institution
Dr. Meenakshi Gautam, Professor	IQAC Coordinator
Internal Teachers	
Dr. Suruchi Khanna, Assistant Professor	Member
Mr. Abhay N Tripathi, Assistant Professor	Member
Mr. Himanshu Rastogi, Assistant Professor	Member
Mr. Somendra Sharma, Assistant Professor	Member
Internal Senior Administrative Officers	
Ms. Manisha Sharma, Faculty Placement Coordinator	Member
Mr. Ashish Srivastava, Faculty Placement Coordinator	Member
Mr. Suraj Shukla, Faculty Placement Coordinator	Member
Mr. Devender Kumar, AO	Member
Mr. Ram Janam Yadav, Clerk cum-accountant	Member
Management Representative	
Mrs. Shikha Mangal, Mangalmay Foundation Trust	Member
Student's Representative	
Mr. Harsh Roy (2020-23)	Member

Deliberations & Decisions taken:

Chairperson enquired about the well beings of all the members and wished that everything is fine with everyone.

1. To approve the minutes of meeting held on 12.04.2021

Members of the house noted and approved the minutes of IQAC meeting held on 12.04.2021.





2. To appraise the members about the status of action taken on minutes of meeting of IQAC held on 12.04.2021.

- Successfully organized Add on Certification for 2020-21 Batch
- Successfully organized Workshop on "Self Defense"
- Successfully organized Guest Lecture on World Hand Hygiene Day
- Successfully organized Webinar on "Capacity Building Program on life skills"

3. Feedback Analysis

To discuss the Action Taken on the feedback received from Students, Faculty, Alumni and Employer for the Academic Session 2019-20 in Academic Session 2020-21

Following activities have been organized in 2020-21:

- Enriched with Workshop/Seminar/Webinar etc
- Encouraged the faculty to use of Problem Solving Approach through Debate, Quiz and Group Discussion etc.
- Enriched course material in the form PPTs, Notes, etc.
- Enriched with Workshop/Seminar/Webinar etc.
- Encouraged faculties for use of Experiential learning through Case Presentations.

Following activities for Academic Session 2021-22 have been discussed and finalized:

- Add on Certificate Program on Data Science, Artificial Intelligence, & Machine Learning
- Add on Certificate Program on Introduction to Python Programming language
- Add on Certificate Program on Big Data Analytics and its Applications
- Add on Certificate Program on Blockchain and its Application
- Add on Certificate Program on Hardware Assembly and Networking
- Add on Certificate Program on Cloud Computing
- Add on Certificate Program on Introduction to IOT
- Add on Certificate Program on Social Media Analytics
- Add on Certificate Program on Communicative English & soft skills
- Add on Certificate Program on MS Office
- Add on Certificate Program on Digital Marketing
- Add on Certificate Program on ERP 9 Tally
- Add on Certificate Program on Fundamental of Computer Application
- Add on Certificate Program on Communicative Application in English
- Workshop on "Self Defense"
- Workshop on Corporate Communication
- Workshop on Enhancing Leadership Skills





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- Workshop on Public Speaking Skills
- Workshop on Team Building
- Workshop on "Development of ICT Skills for students' learning activities"
- Workshop on 'Time Management'
- Workshop on "Professional CV Writing"

4. Plan of Action for Academic Session 2021-22

Plan of action for Academic Session 2021-22 was put up to the house and the following were approved after discussion:

- Enrichment of the Curriculum.
- MoUs and Collaborations.
- More emphasis on Student centric teaching learning approach.
- Add on Certificate Programs for respective programs were tabled, discussed and approved for Academic Session 2021-22
- Coordination for AQAR.

5. Academic Calendar for Academic session 2021-22

Tentative academic calendar was tabled for discussion which was finalized after few changes. It was directed to incorporate the activities as per the affiliating University Calendar.

6. Any other items with the permission of Chair

No other point being raised by any member for discussion; meeting came to an end with the vote of thanks to the chair.

Copy to: All the members of IQAC, MIMT as stated above

