



Date: 18.01.2020

Minutes of Meeting

Minutes of Meeting of Internal Quality Assurance Cell (IQAC) held on 18th Jan 2020 at 3:00 pm in the in the Board Room, MIMT

Members present:

Name	Position
Dr. Tushar Kanti	Chairperson: Head of the Institution
Dr. Meenakshi Gautam, Professor	IQAC Coordinator
Internal Teachers	
Dr. Amit Gupta, Associate Professor	Member
Mr. Abhay N Tripathi, Assistant Professor	Member
Dr. Suruchi Khanna, Assistant Professor	Member
Internal Senior Administrative Officers	
Mr. Arun Kumar, Head-T & P Cell	Member
Mr. Devender Kumar, AO	Member
Mr. Ram Janam Yadav, Clerkcum-accountant	Member
Management Representative	
Mrs. Shikha Mangal, Mangalmai Foundation Trust	Member
Local Society Representative	
Mr. Ashok Gupta, Rotary Club, Noida	Member
Student's Representative	
Mr. Abhijeet Shekhar (2018-21)	Member
Alumni Representative	
Mr. Suraj Kumar, MT, HTPL	Member

1. To approve the minutes of meeting held on 17.10.2019

Members of the house noted and approved the minutes of IQAC meeting held on 17.10.2019.

2. To appraise the members about the status of action taken on minutes of meeting of IQAC held on 17.10.2019

(i) The major activities which have been organized or in process after last IQAC meeting are:

- Seminar on Ethical Hacking





Mangalmai Institute of Management Technology
Greater Noida (U.P.)

- Workshop on Intellectual Property Rights
 - Workshop on Skills required to be industry ready
 - Certification on Microsoft Power BI
 - Workshop on Personality Development
 - Workshop on Soft skills
 - Workshop on Wordsworth Communication Tools
 - Physical fitness session
 - Self Defense for girls
 - AIDS Awareness
 - Swachh Bharat Abhiyan
 - Constitution Day: Rights & Duties
- (ii) Institute also organized professional development programs for its teaching and non teaching staff-
- Teaching Staff:
- Quality Improvement- NAAC accreditation process
 - Workshop on Outcome Based Education
- Non-Teaching Staff:
- Quality Improvement- NAAC accreditation process
 - Administrative Training Program for Office Staff and Accounts Staff
 - Administrative Training Program for House Keeping Staff
- (iii) Faculty members are using more experiential teaching learning process viz, case studies, role plays, industrial visits and report analysis with presentation.

3. Status of preparation for forthcoming NAAC Peer Team visit

Dr. Tushar Kanti presented the work on addendum in the light of forthcoming peer team visit scheduled on 28th & 29th Feb 2020. It was also told by Dr. Kanti that all the stakeholders viz. students; parents, alumni etc. have been informed to be present on D Day. Members showed their satisfaction.

4. Library books & journals

IQAC coordinator tabled the list of books and journals which have been procured/subscribed and to be procured/subscribed. The house showed its satisfaction.

5. Sanctioned seat enhancement

IQAC Coordinator also appraised that efforts are being put up to enhance the sanctioned intake of B.Com & BCA programs from 60 to 120 per program.





Mangalmai Institute of Management Technology
Greater Noida (U.P.)

6. Any other items with the permission of Chair

No other point being raised by any member for discussion; meeting came to an end with the vote of thanks to the chair.

