









CERTIFICATION PROGRAM

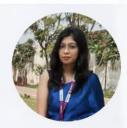
on

Tax Planning and return filing

BBA 3rd Year students

Date: 1st April, 2024 to 29th April, 2024 Time: 10:00 AM - 12:00 PM | Venue: Room No 203, B Block

Coordinator: Mr. Deepanshu Yadav



Resource Person Ms. Dolmita Shukla

Toll-Free : 1800 103 3797 | www.mangalmay.net.in Plot No. 8 & 9, Knowledge Park-II, Greater Noida, Delhi-NCR, India





Date: 27th March, 2024

NOTICE

MIMT is organizing an Add-on certification course on **"Tax Planning and Return filing"** starting from 1st April, 2024 in Room No 203, Block B, MIMT. This is to inform that all BBA 3rd Year students of the Management Department can enroll for the same.

The details of the certification is given below:

Program Details : -

Date:1st April, 2024 to 29th April, 2024Time:10:00 AM - 12:00 PMVenue:Room No 203, B Block, MIMTParticipants:Students of BBA 3rd YearResource Person:Ms. Dolmita ShuklaCoordinator:Mr. Deepanshu Yadav

Registration: Interested students can give their names to the coordinator latest by 29/03/24

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CC to: Principal, MIMT IQAC, MIMT HODs/Coordinators Faculty Members Student Notice Board Office File



Mangalmay Institute of Management Technology



Greater Noida (U.P.)

Syllabus (32 Hours)

Module	Hours (Session)	Course Contents
Module 1	6 Hours (S1-S3)	Introduction to Income Tax Basic Concepts of Income Tax Evolution of Income Tax Globally Role of Income Tax in Revenue Generation for the Government
Module 2	6 Hours (S4-S6)	Tax Structure and Income Overview of Tax Structure Classification of Income
Module 3	4 Hours (S7-S8)	Deductions and Adjustments Overview of Deductions Adjustments and Deductions from GTI
Module 4	8 Hours (S9-S12)	Filing Income Tax Returns Importance and application of Permanent Account Number (PAN) Different Types of ITR Forms Process of Filing Income Tax Returns Due Dates for Filing Returns



Module 5

Mangalmay Institute of Management Technology

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8 Hours	Tax Planning and Recent Changes	
(\$13-\$16)	Tax Planning in Financial Management Tax-Saving Investments Recent Changes in Income Tax Laws Tax Planning Strategies	

Schedule

Session	Content	Time	Date
S 1	Introduction to Income Tax	10:00 AM - 12:00 PM	1st April, 2024
S 2	Basic Concepts of Income Tax	10:00 AM - 12:00 PM	2nd April, 2024
S 3	Evolution of Income Tax Globally	10:00 AM - 12:00 PM	4th April, 2024
S 4	Role of Income Tax in Revenue Generation for the Government	10:00 AM - 12:00 PM	5th April, 2024
S 5	Overview of Tax Structure	10:00 AM - 12:00 PM	8th April, 2024
S 6	Classification of Income	10:00 AM - 12:00 PM	9th April, 2024
S 7	Overview of Deductions	10:00 AM - 12:00 PM	11th April, 2024
S 8	Adjustments and Deductions from GTI	10:00 AM - 12:00 PM	12th April, 2024
S 9	Importance and Application of Permanent Account Number (PAN)	10:00 AM - 12:00 PM	15th April, 2024





S 10	Different Types of ITR Forms	10:00 AM - 12:00 PM	17th April, 2024
S 11	Process of Filing Income Tax Returns	10:00 AM - 12:00 PM	19th April, 2024
S 12	Due Dates for Filing Returns	10:00 AM - 12:00 PM	22nd April, 2024
S 13	Tax Planning in Financial Management	10:00 AM - 12:00 PM	23rd April, 2024
S 14	Tax-Saving Investments	10:00 AM - 12:00 PM	25th April, 2024
S 15	Recent Changes in Income Tax Laws	10:00 AM - 12:00 PM	26th April, 2024
S 16	Tax Planning Strategies	10:00 AM - 12:00 PM	29th April, 2024
	Assessment	02:00 PM - 03:00 PM	29th April, 2024



NAA

	Report
Name of Activity	Tax Planning and Return filing
Date	1st April, 2024 to 29th April, 2024
Venue	Room No 203, B Block, MIMT
Organised by	Management Department
Participation by	BBA 3rd Year students
No. of Participants	31
Resource Person	Ms. Dolmita Shukla
Activity Convener	Mr. Deepanshu Yadav
Objective	The objective was to provide individuals with comprehensive knowledge and practical skills in navigating the complexities of income tax filing. This program aims to empower participants with the expertise necessary to accurately prepare and submit income tax returns, ensuring compliance with legal requirements while maximizing potential refunds or minimizing liabilities. Beyond mere procedural understanding, the curriculum is tailored to cultivate a deeper understanding of tax laws and regulations, enabling participants to make informed decisions regarding their financial obligations and opportunities.
Content	Day 1: Introduction to Income Tax In this session, we commenced the course with an introduction to income tax. The session aimed to provide participants with a fundamental understanding of what income tax is and its significance within the broader economic context. We began by defining income tax and explaining its primary purpose: to fund government operations and public services. The discussion covered the basic concepts of income tax, including taxable income, tax rates, and the principle of progressive taxation. We also introduced key terms such as exemptions, deductions, and credits, helping participants familiarize themselves with the vocabulary of taxation. The session emphasized the importance of income tax in personal finance management and how it impacts both individuals and businesses. By the end of the day, participants had a foundational grasp of income tax concepts, setting the stage for more



detailed exploration in subsequent sessions.

2: Basic Day Concepts of Income Tax We delved deeper into the basic concepts of income tax. Building on the previous session, we explored in detail the principles that govern income taxation. The focus was on understanding different sources of income, including salaries, business profits, capital gains, and rental income. We discussed the various types of income that are subject to tax and how they are classified. The session included explanations of taxable income, deductions, exemptions, and tax credits, highlighting their roles in reducing taxable liability. Practical examples were provided to illustrate how these concepts apply to real-life scenarios, helping participants grasp how income tax calculations are made. By the end of the day, participants were equipped with a clearer understanding of the fundamental components of income tax.

Day 3: **Evolution** of Income Tax Globally We examined the evolution of income tax systems across the globe. The session provided a historical perspective on how income tax has developed from its inception to the present day. We traced the origins of income tax, highlighting key milestones and significant reforms in various countries. The discussion included an overview of different global income tax models and how they have evolved to meet changing economic needs and fiscal policies. We also explored how income tax systems have been adapted in response to economic events, such as the Great Depression and global financial crises. The session aimed to provide participants with a comprehensive understanding of the historical context of income tax and how international practices have influenced domestic tax systems.

Day 4: Role of Income Tax in Revenue Generation for the Government

The session focused on the role of income tax in revenue generation for governments. We explored how income tax contributes to public finances and the funding of essential government services. The discussion covered the various ways in which income tax revenue supports public infrastructure, healthcare, education, and social programs. We analyzed the significance of income tax compared to other revenue sources, such as sales tax and corporate tax. The session also included a comparative analysis of income tax systems in different countries and their effectiveness in generating revenue. By the end of the day, participants understood the critical role of income tax in maintaining government operations and supporting public welfare.





Day 5: Overview of Tax Structure

The resource person provided an overview of the tax structure, explaining how the tax system is organized and administered. The session covered the different types of taxes imposed by governments, including personal income tax, corporate tax, and indirect taxes such as VAT and sales tax. We discussed the hierarchical structure of tax obligations and the roles of various tax authorities in enforcing tax laws. The session also addressed the process of tax collection and compliance, including the responsibilities of taxpayers and tax professionals. Participants learned about the regulatory framework governing taxation and the interaction between different tax components. By the end of the day, participants had a solid understanding of how the tax system is structured and its operational mechanisms.

6: Day Classification of Income We focused on the classification of income, a critical aspect of tax reporting and compliance. The session detailed the different categories of income, including earned income, investment income, and passive income. We examined how each type of income is treated under tax laws and its implications for tax liability. The discussion included specific examples of salary, business profits, capital gains, and rental income, illustrating how they are reported and taxed. Participants learned about the distinctions between various income types and the importance of accurate classification in tax returns. By the end of the day, participants were equipped with the knowledge to categorize and report different sources of income effectively.

Day7:OverviewofDeductionsWe provided an overview of deductions available to taxpayers. The
session covered the various types of deductions that can reduce taxable
income, such as those related to investments, education, and medical
expenses. We discussed eligibility criteria for each deduction and how
they are claimed. The session included practical examples to illustrate
how deductions are applied and their impact on reducing overall tax
liability. Participants learned about common deductible expenses and
strategies for maximizing deductions to optimize tax outcomes. By the
end of the day, participants understood the importance of deductions in
tax planning and how to effectively utilize them.

Day8:AdjustmentsandDeductionsfromGTIWe focused on adjustments and deductions from Gross Total Income(GTI).The session provided detailed guidance on how to applyadjustments to GTI to determine the final taxable income.We covered



common adjustments, such as losses carried forward and deductions for charitable contributions. The discussion included practical examples of how these adjustments affect the calculation of taxable income. Participants learned about the process for incorporating deductions into their tax returns and the importance of accurate reporting. By the end of the day, participants were adept at applying adjustments and deductions to their GTI calculations.

Day 9: Importance and Application of Permanent Account Number (PAN)

We explored the importance and application of the Permanent Account Number (PAN). The session highlighted the role of PAN in the tax system, including its use for identifying taxpayers and tracking tax records. We discussed the process for applying for a PAN, including the necessary documentation and steps involved. The session also covered the practical applications of PAN in filing tax returns and its significance in preventing tax evasion. Participants learned about the proper use and safeguarding of PAN to avoid misuse. By the end of the day, participants understood the critical role of PAN in tax compliance.

10: Different of ITR Dav Types Forms We reviewed the different types of Income Tax Return (ITR) forms available. The session provided an overview of various ITR forms and their specific purposes, such as ITR-1 for salaried individuals and ITR-4 for business owners. We discussed how to select the appropriate ITR form based on the taxpayer's income sources and financial situation. The session included practical guidance on completing different ITR forms and understanding the requirements for each. Participants learned about the documentation needed and the process for filing each type of form. By the end of the day, participants were familiar with the various ITR forms and how to use them effectively.

Day 11: Process of Filing Income Tax Returns We covered the process of filing income tax returns. The session provided a step-by-step guide to preparing and submitting tax returns, including both online and offline methods. We discussed the use of tax software and manual submission procedures. The session also addressed common issues and challenges in the filing process, such as errors and discrepancies, and provided solutions to ensure accurate and timely submission. Participants learned about the importance of reviewing their returns before submission and the procedures for making amendments if needed. By the end of the day, participants were equipped to file their income tax returns confidently.





Dav 12: Due Dates for Filing Returns The participants focused on the due dates for filing income tax returns. The session outlined the key deadlines for submitting tax returns and the importance of adhering to these deadlines. We discussed the penalties and interest charges associated with late filing and the process for requesting extensions if necessary. The session included practical tips for managing tax filing schedules and avoiding delays. Participants learned about the consequences of missing deadlines and how to plan their tax filing to ensure compliance. By the end of the day, participants understood the importance of timely filing and how to manage their tax obligations effectively.

Dav 13: Tax Planning in Financial Management On Day 13, we explored tax planning in financial management. The session covered various strategies for effective tax planning to optimize financial outcomes. We discussed how to integrate tax planning with overall financial management, including retirement planning and investment strategies. The session included practical advice on minimizing tax liability while achieving financial goals. Participants learned about different approaches to tax planning and how to apply them to their financial situation. By the end of the day, participants were equipped with strategies for managing their taxes in conjunction with their broader financial plans.

Day 14: **Tax-Saving Investments** On Day 14, we examined tax-saving investments and their benefits. The session explored various investment options that offer tax advantages, such as tax-saving fixed deposits, Equity Linked Savings Schemes (ELSS), and the National Pension Scheme (NPS). We discussed the benefits and limitations of each investment type and how to incorporate them into a tax-saving strategy. The session included practical tips on selecting tax-saving investments based on individual financial goals and risk tolerance. Participants learned how to maximize their tax savings through strategic investment choices. By the end of the day, participants were knowledgeable about different tax-saving investments and how to utilize them effectively.

Day 15: Recent Changes in Income Tax Laws On Day 15, we reviewed the recent changes in income tax laws. The session began by outlining the latest amendments to the tax code and how these updates impact both individuals and businesses. We discussed key reforms, such as alterations in tax slabs, modifications in deduction limits, and new compliance requirements. The session also covered changes in tax rates and the introduction of new tax incentives or



penalties. Participants were guided on how to stay updated with ongoing changes and integrate these into their tax planning strategies. By the end of the day, participants understood the recent legislative changes and their implications for effective tax management.

	Dav	16.	Tav	Planning	Stratogios
	strategies. techniques discussed exemption covered ad business investment own tax p session em reviews to the end of	The session of for optimic strategic approximates s, and level dvanced plat owners, ts. Participation lanning strates phasized the adapt to construct f the day, for manag	cluded the co on provided a zing tax outco pproaches suc eraging deduc anning strateg including es ants engaged i rategies tailore hanging tax la participants v	Planning burse with a focus an in-depth explora- omes and minimizin th as income splitti- tions effectively. The ies for high-income tate planning and n practical exercises ed to their financial of proactive tax plan aws and personal ci- were equipped with es effectively and	ation of various ng liabilities. We ng, utilizing tax The session also e individuals and nd tax-efficient s to develop their l situations. The ming and regular rcumstances. By a comprehensive
Assessment			-	d Return filing prog ess the understand	
Outcome of Activity	but also de Equipped confident with ease awareness empowerin	eveloped a p with prace individuals and accu of fina	profound unde etical skills a s capable of r racy. Moreov ncial plannin make informe	e intricacies of tax f erstanding of the fina and knowledge, th navigating complex ver, they cultivated ng and optimiza d decisions regardin	ancial landscape. ey emerged as tax regulations d a heightened tion strategies,

List of Beneficiaries





S. No.	Roll Number	Student Name	Registered
1	210992105007	ABHISHEK KUMAR	Registered
2	210992105016	AHSHAN ALI	Registered
3	210992105023	AKSHIT PURI	Registered
4	210992105031	AMIT KUMAR RANJAN	Registered
5	210992105035	ANANYA PATHAK	Registered
6	210992105043	ANNU	Registered
7	210992105048	ANSHUMAN MISHRA	Registered
8	210992105058	ARYAN KUMAR RAJ	Registered
9	210992105069	AYUSH SINGH	Registered
10	210992105072	BHANU JHA	Registered
11	210992105081	DEV KUMAR	Registered
12	210992105085	DIMPAL	Registered
13	210992105094	HARSH SHARMA	Registered
14	210992105100	ISHAN VERMA	Registered
15	210992105119	KHUSHI GOYAL	Registered
16	210992105123	KUNAL CHAUHAN	Registered
17	210992105133	MD IMRAN RAZA	Registered
18	210992105144	MUSKAN GARG	Registered
19	210992105156	PARTH GARG	Registered
20	210992105167	PRIYANSHI NEGI	Registered
21	210992105178	RAJSHEKHAR SINGH KUSHWAHA	Registered
22	210992105196	SAKSHI SINGH	Registered
23	210992105204	SATVIK PANDEY	Registered
24	210992105212	SHARIB KHAN	Registered
25	210992105225	SNEHA GUPTA	Registered
26	210992105234	TANISHQ AGGARWAL	Registered
27	210992105239	TUSHAR BIDHURI	Registered
28	210992105243	UDIT BHATTACHARYA	Registered
29	210992105249	VIKANT KHAKHA	Registered
30	210992105259	VIVEK MUNDWAL	Registered
31	210992105265	YOGESH SINGH	Registered

Status of Students for Add on certificate of Tax Planning and Return filing:

S. No.	Roll Number	Student Name	Registered	Status
1	210992105007	ABHISHEK KUMAR	Registered	Completed
2	210992105016	AHSHAN ALI	Registered	Completed
3	210992105023	AKSHIT PURI	Registered	Completed
4	210992105031	AMIT KUMAR RANJAN	Registered	Completed
5	210992105035	ANANYA PATHAK	Registered	Completed
6	210992105043	ANNU	Registered	Completed





7	210992105048	ANSHUMAN MISHRA	Registered	Completed
8	210992105058	ARYAN KUMAR RAJ	Registered	Completed
9	210992105069	AYUSH SINGH	Registered	Completed
10	210992105072	BHANU JHA	Registered	Completed
11	210992105081	DEV KUMAR	Registered	Completed
12	210992105085	DIMPAL	Registered	Completed
13	210992105094	HARSH SHARMA	Registered	Completed
14	210992105100	ISHAN VERMA	Registered	Completed
15	210992105119	KHUSHI GOYAL	Registered	Completed
16	210992105123	KUNAL CHAUHAN	Registered	Completed
17	210992105133	MD IMRAN RAZA	Registered	Completed
18	210992105144	MUSKAN GARG	Registered	Completed
19	210992105156	PARTH GARG	Registered	Completed
20	210992105167	PRIYANSHI NEGI	Registered	Completed
21	210992105178	RAJSHEKHAR SINGH KUSHWAHA	Registered	Completed
22	210992105196	SAKSHI SINGH	Registered	Completed
23	210992105204	SATVIK PANDEY	Registered	Completed
24	210992105212	SHARIB KHAN	Registered	Completed
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28	210992105243	UDIT BHATTACHARYA	Registered	Completed
29	210992105249	VIKANT KHAKHA	Registered	Completed
30	210992105259	VIVEK MUNDWAL	Registered	Completed
31	210992105265	YOGESH SINGH	Registered	Completed

PROFILE OF THE RESOURCE PERSON



Ms. Dolmita Shukla, 5+ years of Teaching Experience

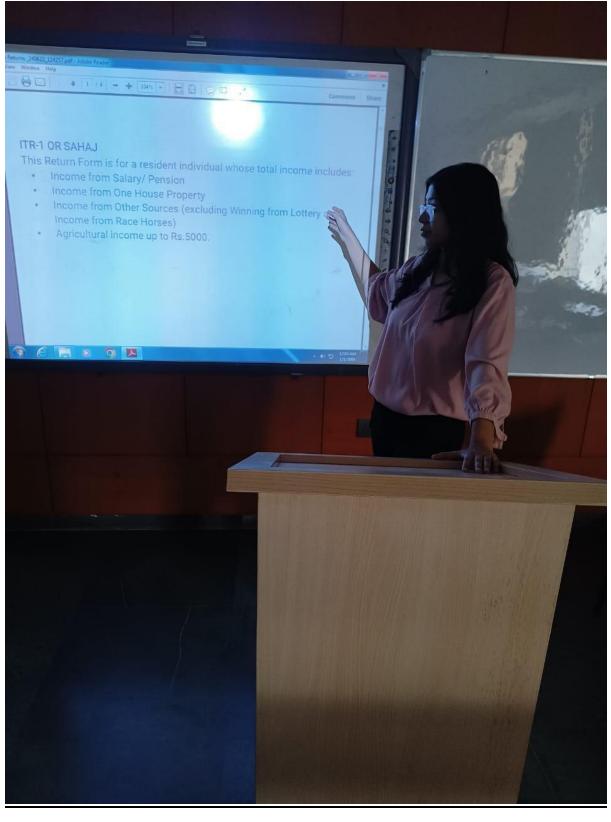
Specializing in taxation. As an Assistant Professor, she excels in imparting both theoretical and practical knowledge of tax regulations. Her student-centric approach and dedication to continuous professional development make her a valuable asset to her institution and students.

Photograph Glimpses



Mangalmay Institute of Management Technology

Greater Noida (U.P.)



Ms. Dolmita Shailendra delivering lecture on ITR-1 for residential individual





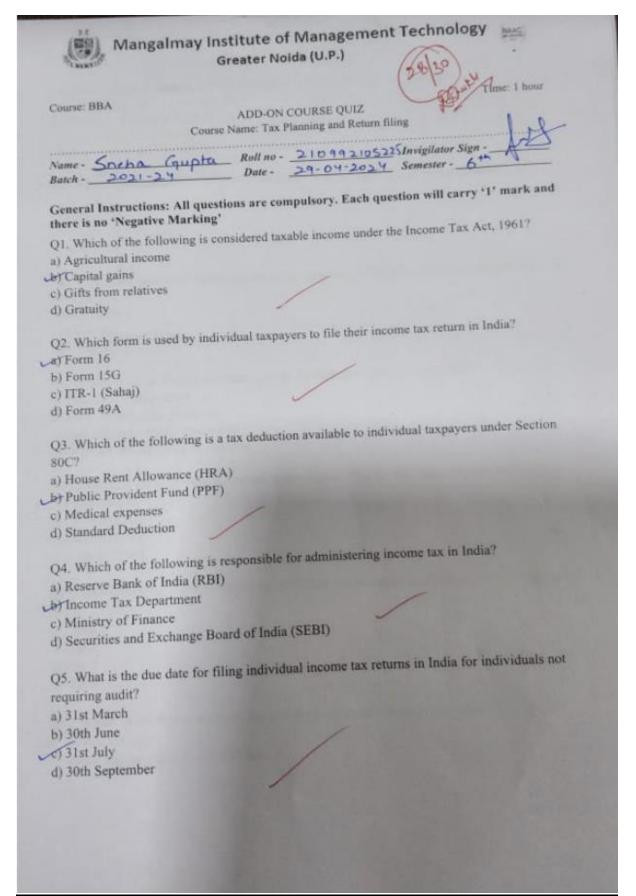
Students understanding and discussing the process of ITR and Form 16 content







Sample Assessment



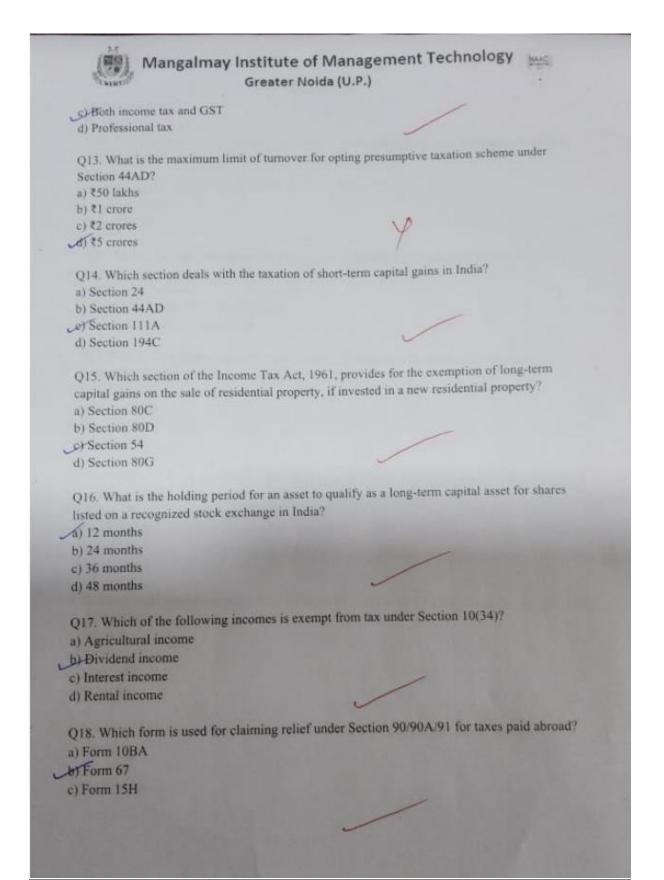




Mangalmay Institute of Management Technology Greater Noida (U.P.) Q6. Which of the following is NOT an eligible investment under Section 80C? a) National Savings Certificate (NSC) b) Employee Provident Fund (EPF) c) Tuition fees for children Medical insurance premium Q7. Which tax deduction is specifically designed to encourage savings for retirement? a) Section 80C b) Section 80D Section 80CCD (1B) d) Section 24 Q8. What is the maximum deduction available under Section 80C for the financial year 2023-24? a) ₹1,00,000 (1,50,000 c) ₹2,00,000 d) ₹2,50,000 Q9. Which of the following expenses qualify for deduction under Section 80D? a) Education loan interest AMedical insurance premium c) Home loan principal repayment d) Donation to charitable institutions Q10. Which of the following is a rebate under Section 87A for the financial year 2023-24? J) Up to ₹10,000 b) Up to ₹12,500 c) Up to ₹15,000 d) Up to ₹20,000 Q11. Which form must a self-employed individual use to report their income and expenses in India? a) ITR-1 b) ITR-2 CTITR-3 d) ITR-4 Q12. Which of the following taxes are self-employed individuals responsible for in India? a) Income tax only b) Goods and Services Tax (GST) only

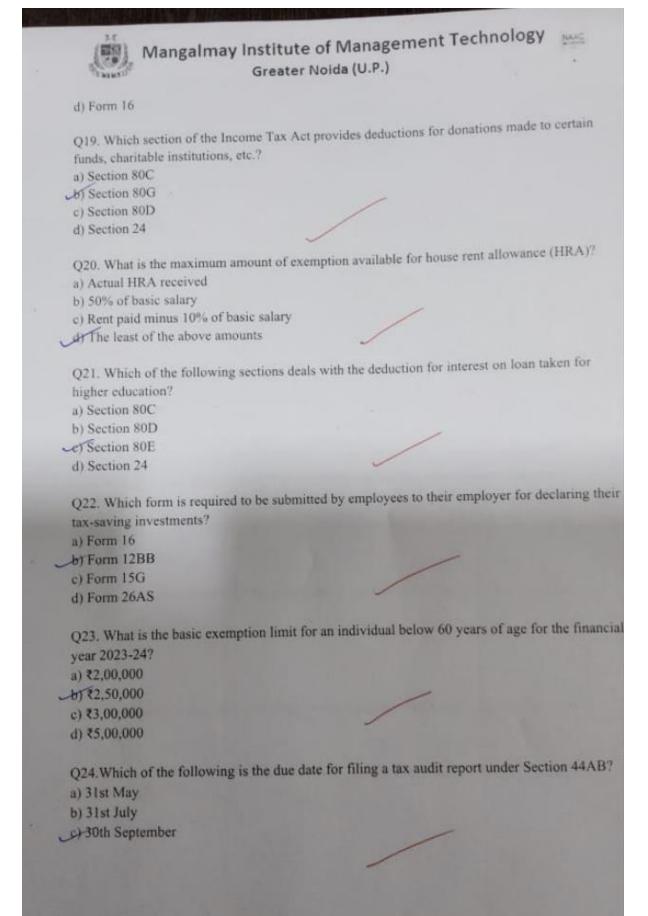














Mangalmay Institute of Management Technology Greater Noida (U.P.) d) 31st October Q25. Which section provides for the deduction of interest on housing loan for a self-occupied property? a) Section 24(b) b) Section 80C c) Section 80D d) Section 80EE Q26. Which form is used for filing an appeal to the Commissioner of Income Tax (Appeals)? a) Form 35 b) Form 10A e) Form 15CA d) Form 16A Q27. Under which section is the Tax Deduction at Source (TDS) on salary governed? a) Section 192 b) Section 194A c) Section 194C d) Section 195 Q28. Which section of the Income Tax Act deals with the Advance Tax provisions? Section 208 b) Section 210 c) Section 234A d) Section 243A Q29. Which section deals with the provisions of Set-Off and Carry Forward of Losses? a) Section 32 b) Section 70 c) Section 80 d) Section 90 Q30. Which form is required to be filed for the registration of a trust under Section 12A? Form 10A b) Form 10B c) Form 15CA d) Form 26AS